**Approved by the**

**Government Decision no. 1432 of 28 December 2016**

ACTION PLAN

for an open government for the period 2016-2018

| **Nr.** | **Actions** | **Subactions** | **Responsible Institutions** | **Deadline** | **Human resources needed, approximate** | **Estimated cost in MDL (for the whole period)** | **Source of funding** | **Indicators of progress** |
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| **OBJECTIVE 1. Effective management of public resources by increasing the transparency of public spending** | | | | | | | | | |
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| 1. | Increased transparency in public procurement | 1.1. Migrate more public domain data from the private area of ​​the e-Procurement system to the public area, according to the list of public data fields, and ensure their availability in an automated way through the API (Application Programming Interface) | | Ministry of Finance (Public Procurement Agency) | Quarter 1, 2017 | Own human resources | Additional costs will not be incurred | The state budget | All fields in the list of public data fields available in the public area.  The availability of automated data fields through the application programming interface (API) |
| 1.2. Piloting publication of information on public procurement planning and contract implementation, linking information from the planning and implementation phase to information on the other stages of the procurement process | | State Chancellery (e-Government Center), Central Public Administration Authorities,  Ministry of Finance (Public Procurement Agency) | Quarter IV, 2017 | Own human resources | Additional costs will not be incurred | The state budget | Full intention announcements and information on the implementation of contracts available on pilots' websites;  Correlation of information from the planning and implementation stage of the contract with the information on the other stages is insured. |
| 1.3. Develop and implement an electronic procurement transactional system based on the principles of the open contracting standard, with the ability to collect and publish information at all stages of the procurement process | | Ministry of Finance (Public Procurement Agency) | Quarter II, 2018 | 5100 days-expert consultancy | 17 600 000 lei | Assistance from development partners | Functional electronic information system, launched and used by public administration authorities |
| 1.4. Extending the list of contracting authorities bound to initiate all procurement procedures through the electronic system | | Ministry of Finance (Public Procurement Agency), Central Public Administration Authorities | Quarter II, 2018 | Own human resources | Additional costs will not be incurred | The state budget | List of contracting authorities required to initiate all procurement procedures through the extended electronic system (covering at least 85% of contracting authorities) |
| 1.5. Organizing communication, awareness and training sessions of the open data community on the availability and use of public procurement data | | State Chancellery (e-Government Center),  Ministry of Finance (Public Procurement Agency) | Quarter IV, 2016;  Quarter II, 2018 | Own human resources | Additional costs will not be incurred | The state budget | 150 users of data, coordinators  e-transformation and open data, journalists, civil society organizations trained to use the data on public procurement, in accordance with the agreed communication plan between the parties |
| 1.6. Facilitating access to public procurement procedures for small and medium-sized enterprises through training programs on online accessing bidding documents, registering offers, submitting requests to participate, communicating with other bidders | | Ministry of Finance (Public Procurement Agency) | Quarter II, 2017;  Quarter II, 2018 | Own human resources | Additional costs will not be incurred | The state budget | Training sessions organized for small and medium sized enterprises on online access to tender documents, bid registration and other available electronic procedures according to the internal communication plan |
| 1.7. Organize events and sessions with civil society and application developers to link public procurement data and other data sets such as company data to highlight different phenomena that were previously difficult to detect | | State Chancellery (e-Government Center), in the collaboration with the Social Innovation Laboratory | Quarter I, 2017;  Quarter II, 2018 | Own human resources | Additional costs will not be incurred | The state budget | Co-creation sessions organized with open data users, application developers, etc., according to the internal co-creation action plan |
| 2. | Ensure budgetary transparency | 2.1. Opening of transactional data on the execution of the national public budget budget components, with monthly frequency and disaggregation until the level of the local public authorities | | Ministry of Finance | Quarter II, 2017 | Own human resources | Additional costs will not be incurred | The state budget | Information on the execution of the national budget published in a format of open data on the data.gov.md portal, with a monthly frequency |
| 2.2. Develop an interactive framework on the official website of the Ministry of Finance to reflect the process of tax and customs policy development | | Ministry of Finance | Quarter II, 2017;  Quarter II, 2018 | Own human resources | Additional costs will not be incurred | The state budget | Interactive framework developed;  Relevant information available on the Ministry of Finance’s website |
| 2.3. Publishing on the Ministry of Finance’s website the estimates of the medium-term budgetary framework and the draft annual budget laws | | Ministry of Finance | Quarter IV, 2016;  Quarter IV, 2017;  Quarter IV, 2018 | Own human resources | Additional costs will not be incurred | The state budget | Relevant information accessible and continuously updated |
| 2.4. Drafting and publishing on the website of the Ministry of Finance the budget for citizens after the adoption of the Budget Law | | Ministry of Finance | Quarter IV, 2016;  Quarter IV, 2017;  Quarter IV, 2018 | Own human resources | Additional costs will not be incurred | The state budget | Relevant information available on the Ministry of Finance’s website |
| 2.5. Publishing sectoral spending strategies and annual budgets by domains of competence as well as reports on their implementation | | Central Public Administration Authorities | Quarter IV, 2016;  Quarter IV, 2017;  Quarter IV, 2018 | Own human resources | Additional costs will not be incurred | The state budget | Information on policies and medium-term policy actions of central public administration authorities published in real time |
| 2.6. Publication of open data sets on penitentiary system budgets on the data.gov.md portal | | Ministry of Justice | Quarter III, 2017 | Own human resources | Additional costs will not be incurred | The state budget | Data sets on the penitentiary system budgets placed in an automatically processed format on data.gov.md |
|  | 2.7. Publication of information on the implementation of the National Fund for Regional Development and projects from external sources | | Ministry of Regional Development and Construction | Annual | Own human resources | Additional costs will not be incurred | The state budget | Information on the level of execution of works from the National Fund for Regional Development and the projects financed from external sources published in the format of open data on date.gov.md |
|  | **OBJECTIVE 2. Strengthening public integrity by ensuring a participative / implicit decision-making process of citizens and increasing transparency in the governance process** | | | | | | | | |
| 3. | Ensuring transparency in the activity of public administration authorities and access to public information | 3.1. Assessing the needs of all open data beneficiaries in the education sector | | Ministry of Education | Quarter III, 2017 | 120 days of consultancy | 500 000 lei | Assistance from the development partners | Report on the evaluation of educational needs of all categories of beneficiaries elaborated and approved |
| 3.2. Inventory of existing open data in the education sector in relation to identified needs, as well as their collection, publication and updating on the data.gov.md portal | | Ministry of Education | Quarter III, 2017 | 120 days of consultancy | 400 000 lei | Assistance from the development partners | Existent open data on inventory education sector  Open data identified in the education sector collected, published and updated on the data.gov.md portal |
| 3.3. Developing a web interface within the Open Government Portal with the possibility of interactive viewing of data in the education sector | | Ministry of Education | Quarter IV, 2017 | 180 days of consultancy | 1 000 000 lei | Assistance from the development partners | Web interface with the interactive view of the education sector data developed within the date.gov.md portal |
| 3.4. Implementing activities to promote the availability of open data in the education sector, according to the internal communication plan | | Ministry of Education | Quarter II, 2018 | Own human resources | Additional costs will not be incurred | The state budget | Activities to promote the use of data in the education sector, according to the internal communication plan |
| 3.5. Publication of geospatial data according to Open Catalog of the Agency for Land Relations and Cadastre, with possibility of visualization and / or open format:  3.5.1. Publishing viewable spatial data:  - ortophoto 40, throughout the republic;  - ortophoto 20 for 38 localities;  - topographic map at scale 1:50 000 (2013);  - Relief of the country’s territory;  - thematic maps (the result of the cooperation between the Agency for Land Relations and Cadastre and the central public authorities - public infrastructure, the data of the Ecological Inspectorate, the data of MoldAtSA);  - cadastral data from the SE's graphic database. "Cadastre": land, buildings;  3.5.2. Publish geospatial data in open format:  - the data from the State Register of the administrative-territorial units and of the streets from the localities on the territory of the republic;  - Map of the Republic of Moldova at a scale of 1: 200 000 (1 cm = 2 km), including the marking of national roads, national borders and watercourses, rivers, lakes | | Agency for Land Relations and Cadastre (SS "Cadastre") | Quarter II, 2018 | Own human resources | Additional costs will not be incurred | The state budget | Geospatial data according to the Catalog of Open Data published on www.geoportal.md, with the possibility of visualization |
| Geospatial data in open format published on www.geoportal.md and date.gov.md. |
| 3.6. Publishing, on the data.gov.md portal, the following datasets:  - The public register of suppliers authorized by the National Regulatory Agency for Electronic Communications and Information Technology to provide electronic communications networks and / or services;  - the list of license holders issued by the National Regulatory Agency for Electronic Communications and Information Technology for the activity in the field of information technology;  - the list of suppliers to whom the National Regulatory Agency for Electronic Communications and Information Technology has issued licenses for the use of numbering resources;  - the list of suppliers to which the National Regulatory Agency for Electronic Communications and Information Technology has issued licenses for the use of radio frequencies or channels for the purpose of providing public electronic communications networks and services | | National Regulatory Agency for Electronic Communications and Information Technology | Quarter I, 2017 | Own human resources | Additional costs will not be incurred | The state budget | Specified datasets published in open format on the date.gov.md portal and updated periodically |
| 3.7. Publication of open data on the process of fulfilling the commitments assumed by the Moldova-EU Association Agreement on the date.gov.md | | Ministry of Economy, Ministry of Foreign Affairs and European Integration | Quarter I, 2017 | Own human resources | Additional costs will not be incurred | The state budget | Open data on the process of fulfilling the commitments under the Association Agreement between the Republic of Moldova and the European Union published in open format on the date.gov.md portal and updated on a regular basis |
| 3.8. Publication of open data on the cultural sector | | Ministry of Culture | Quarter III, 2017 | Own human resources | Additional costs will not be incurred | The state budget | Ten additional open data sets published on date.gov.md |
|  |  | 3.9. Improving the court portal according to relevant user and legal propositions and providing automated access to information through the Application Programming Interface (API) | | Ministry of Justice | Quarter II, 2018 | Own human resources | Additional costs will not be incurred | The state budget | Portal of courts updated as proposed;  The application programming interface (API) provided |
| 3.10. Organization of public consultations with data users to identify their needs regarding the availability of open data | | State Chancellery (e-Government Center), in the collaboration with the Social Innovation Laboratory | Quarter I, 2017- Quarter II, 2018 | Own human resources | Additional costs will not be incurred | The state budget | Co-creation sessions organized with open data users, according to the internal communication plan |
| 3.11. Continuous opening of additional data sets and updating existing data sets on date.gov.md | | Central Public Administration Authorities | Continuous process | Own human resources | Additional costs will not be incurred | The state budget | Additional open data sets published on the given portal. gov.md and updated on a regular basis  (Number of additional data sets published per authority, number of updated datasets) |
| 3.12. Publication of data on the progress of the implementation of national action plans from the PlanPro monitoring tool, used by the State Chancellery, in a data format opened on the data.gov.md portal | | State Chancellery | Continuous process | Own human resources | Additional costs will not be incurred | The state budget | Data on the progress of implementation of PlanPro action plans published in open data format on the data.gov.md |
| 4. | Ensuring a participative decision-making process for drafting and promoting draft normative acts and policy documents | 4.1. Promoting the e-Legislation system as a new public consultation mechanism in order to involve citizens more actively in the drafting of normative acts | | Ministry of Justice | Quarter I, 2018 | Own human resources | Additional costs will not be incurred | The state budget | Interaction with citizens on the platform e-Legislation implemented and promoted |
| 4.2. Implementing a communication mechanism between public institutions and potential beneficiaries of grants at the early stages of the development of annual subsidy regulations | | The Ministry of Agriculture and Food Industry (Agricultural Intervention Agency and Payments Agency) | Quarter I, 2018 | Own human resources | Additional costs will not be incurred | The state budget | Communication Mechanism between Public Institutions and Potential Beneficiaries of Subsidies at the Early Phases of the Development of Annual Subsidy Grant Regulations |
| 5. | Ensuring transparency on performance data for public authorities, streamlining monitoring and responsiveness in the public sector | 5.1. Developing a Scorecard and periodically updating it to allow monitoring and evaluation by the Government, citizens, donors, etc. the progress and efficiency of reforms in the various branches of public administration, the performance of public authorities, the level of fulfillment of the commitments assumed in the policy documents | | State Chancellery | Quarter I, 2018 | 100 days of consultancy | 225 000 lei | Assistance from the development partners | A reporting and monitoring mechanism developed and available online |
| 5.2. Launch of the Public Sector Scorecard for three areas of central public administration reform  5.2.1. Drafting and approving a governmental decision on institutionalizing the responsibilities of public institutions related to data provision and periodic review of progress | | State Chancellery, Central Public Administration Authorities | Quarter I, 2017;  Quarter I, 2017 | Own human resources | Additional costs will not be incurred | The state budget | Scorecard piloted and launched  Government Decision which will Institutionalizethe responsibilities of public institutions to provide data and periodic review of approved progress |
| 5.3. Launch of the Scorecard for the public and updating it periodically | | State Chancellery | Quarter II, 2017 | Own human resources | Additional costs will not be incurred | Assistance from development partners | Scorecard, available to the general public, periodically updated |
| 5.4. Regularly updating the Scorecard and managing the assessment processes, at least quarterly, for the reform areas included in the fiche and for those to be included | | State Chancellery | Quarter II, 2018 | Own human resources | Additional costs will not be incurred | The state budget | Extended Scorecard with at least three priority areas for central public administration reform |
|  | **OBJECTIVE 3. Improving the quality of public service delivery** | | | | | | | | |
| 6. | Ensuring the delivery of quality public services through process reengineering and optimizing the process of delivering public services | | 6.1 Reengineering / modernization of the public services in the field of social protection, namely the implementation of the e-Demand service for the allowances granted to families with children | National House of Social Insurance,  E-Government Center | Quarter IV, 2016 | Own human resources | Additional costs will not be incurred | The state budget | Re-engineered service;  e-Application system launched |
| 6.2. Developing the online submission system for subsidy files in agriculture | The Ministry of Agriculture and Food Industry (Agricultural Intervention Agency and Payments Agency) | Quarter I, 2018 | Own human resources | 500 000 lei | The state budget | On-line filing system for subsidized agricultural files developed and launched |
| 6.3. Farmers' training on the use of the online submission system for grant dossiers, registries and other relevant information systems in the sector according to the annual internal training plans | The Ministry of Agriculture and Food Industry (Agricultural Intervention Agency and Payments Agency) | Quarter II, 2018 | Own human resources | Additional costs will not be incurred | The state budget | Beneficiary training activities implemented under the annual internal training plans |
| 6.4. Implementing the Cabinet of the economic agent as a mechanism for interaction with the economic agent, with the following functions:  - possibility of generating reports for the economic agent;  - electronic mail;  - the mechanism for submitting documents in electronic format and digitally signed | Ministry of Finance (Customs Service) | Quarter I, 2018 | Own human resources | Total costs are to be estimated. Partly they are included in "Twinning" project | Assistance of development partners | Cabinet of the economic agent with specified technical functions developed and launched |