

## **ACTION PLAN on Implementation of the Open Government Partnership in 2018-2020**

### **General Part**

Considering the demand of civil society for transparency, openness and accountability of public authorities, the Cabinet of Ministers of Ukraine takes ongoing effort to systemically change the public administration. Civil society institutions are recognized important partners in the national policy making, from inception of an idea to its implementation. In addition, in accordance with democratic standards, the Cabinet of Ministers of Ukraine creates environment for the CSOs to exert independent control over the activities of executive bodies by providing access to public information, including on such socially critical areas as public procurement, implementation of infrastructure projects, environment monitoring, etc.

The Cabinet of Ministers of Ukraine is actively utilizing the cutting-edge technologies to support a more open and transparent decision-making process, meeting the expectations of citizens, and providing administrative services in electronic form.

Noting the importance of sustaining the principles of open government in the activities of public institutions, the Cabinet of Ministers of Ukraine involving the CSOs have identified commitments for implementation of the Open Government Partnership Initiative in 2018-2020.

### **Ukraine's achievements in Open Government Partnership implementation**

Ukraine joined the Open Government Initiative in 2011. Since then, the Government involving the CSOs have developed and fulfilled three 2-year action plans.

It helped achieve an array of objectives:

- Launch public funding of political parties;
- Open access to the archives of repressive authorities of Communist totalitarian regime in 1917-1991;
- Launch the practice of access to public information in the form of open data;
- Introduce an electronic system for filing and disclosure of declarations of persons authorized to perform functions of the state or local self-government;
- Launch operation of the Unified Web Portal of Public Funds Use;
- Enable submission of electronic citizens' appeals, as well as introduce an electronic petition tool;
- Start implementing the international standards of the Extractive Industries Transparency Initiative (EITI) and the Construction Sector Transparency Initiative (CoST);
- Initiate verification of information on final beneficiaries.

The most important achievement is the launch of public procurement system ProZorro – an open resource that provides free access to information on electronic tenders. The ProZorro Electronic Public Procurement System won the annual 2016 Open Government Award at the Open Government Partnership Summit in Paris on 7 December 2016.

In addition, Ukraine became the first country in the world to join the Global Beneficial Ownership Register.

In this Action Plan, the Cabinet of Ministers of Ukraine is aiming to deliver on even more transformational commitments for addressing specific problems of public administration and bringing about positive changes in the lives of people.

### **Development and discussion of new objectives of the CMU on OGP**

This Action Plan is the joint product of executive bodies and the CSOs.

The CMU invited the stakeholders to submit proposals for the Action Plan in December 2017. During January-February 2018, it collected proposals of executive bodies and working groups of the Coordination Council on the OGP Initiative in Ukraine (hereinafter – “the Coordination Council”) that included representatives of executive bodies and the CSOs.

To raise public awareness on the OGP and draft an Action Plan, the Secretariat of the Cabinet of Ministers of Ukraine (SCMU) organized and disseminated a promotional video, drafted leaflets and together with the United Nations Development Programme in Ukraine and the Initiative Centre to Support Social Action “Ednannia” conducted a webinar “OGP as an Opportunity to Influence the Reform Agenda” (March 2018).

In April 2018, a public event was held to develop proposals for the Action Plan involving the Coordination Council members, executive bodies, CSOs, think tanks, international organizations, and business associations. During the event, proposals for the 2018-2020 Action Plan were produced in the context of Sustainable Development Goals through the interactive poll and world café discussions.

The working group on organizational issues of the OGP implementation of the Coordination Council has analysed proposals that were collected during the discussion, in particular in terms of how they correspond to the OGP values and fall within the remit of executive bodies.

The corresponding proposals were considered at the conciliation meetings where the representatives of the concerned executive bodies, CSOs, international organizations were invited to specify their respective proposals.

In July, the proposals to the Action Plan were published on [www.discuto.io](http://www.discuto.io) website for wide discussions. UNDP in Ukraine supported series of public events in the regions to update the public on how the voting for these proposals goes. Every person was able to vote for the measures that were suggested to be included in the final draft of the Action Plan and comment on them.

Information on the Action Plan drafting and ways for the community to engage in the discussions was published at the Government portal and at the OGP in Ukraine Facebook page.

## Activities of the Action Plan on Implementation of the Open Government Partnership in 2018-2020

### Introducing international standards on information disclosure of the Construction Sector Transparency Initiative (CoST) in the Ministry of Infrastructure and publishing disclosed information at the infrastructure data public portal

Implementation of an infrastructure project such as construction and repair of roads, construction of engineering networks, port infrastructure facilities is a complex process entailing excessive cost and high risks of corruption and poor management.

The CMU has planned large-scale work on the restoration of transport infrastructure. The State Programme for the Development of Motor Roads by 2022 envisages investing UAH 300 billion in the road network. In general, the National Transport Strategy of Ukraine until 2030 provides for investments in infrastructure up to USD 65 billion.

Information on the procurement tenders on infrastructure projects in terms of their individual stages/elements, as well as tender results, is freely accessible at ProZorro Electronic Public Procurement portal. However, the information on planning and implementation and quality control phase is yet to be opened. It will simplify monitoring of infrastructure projects.

Infrastructure data public portal is meant to unite all necessary information in one data set that will ease analysis and getting information on an infrastructure project.

The portal will be based on international infrastructure data standard of CoST and OCDS standard. CoST IDS standard entails that an infrastructure project should be monitored at all stages of project implementation – from making a decision to support a project and project planning all the way the warranty period end. The standard provides for merging information on all contracts that relate to an infrastructure project in one dataset.

Actions	Responsible	Timeframe	Partners	Indicator
1. Publishing data at the infrastructure data public portal	MinInfrastructure Ministry of Economic Development and Trade (MoE) Ukravtodor (State Road Agency)	December 2018 – March 2019	Transparency International Ukraine, Government-Civic Initiative “Together against Corruption,” CoST Advisory Group, UNDP in Ukraine, USAID and UK aid-funded Transparency and Accountability in Public Administration and Services Program/TAPAS, Other CSOs and international organizations (upon their consent)	Data on the repair of the roads of national importance are published at the infrastructure data public portal

2. Scaling-up information disclosure standards to new infrastructure projects (except for the roads)	-//-	January – December 2019	-//-	Information on implementation of 2-4 infrastructure projects (except for the roads) by 1-2 companies subordinated to the MinInfrastructure is disclosed
3. Institutionalization of information disclosure standards on infrastructure projects	MinInfrastructure MoE State Road Agency	July 2019 – July 2020	Transparency International Ukraine, Government-Civic Initiative “Together against Corruption,” CoST Advisory Group, UNDP in Ukraine, USAID and UK aid-funded Transparency and Accountability in Public Administration and Services Program/TAPAS, Other CSOs and international organizations (upon their consent)	CMU Resolution on amending the CMU Resolution # 835 as of 21.10.2015 adopted

Expected results of this activity are having a convenient tool for civic monitoring of infrastructure projects (road repair, construction and repair of airports, sea/river port terminals, railway stations, railroads, etc.) and analysis of market openness and useful statistics on infrastructure project development, level of competition, etc.

### **Introducing open standards of operation of the E-system of selling arrested assets**

Lack of competition in selling the arrested assets through online auction creates space for corruption risks and makes civic control impossible.

The Ministry of Justice (MoJ), Ministry of Economy, State-run Enterprise “SETAM” (E-System of Selling Arrested Assets), and Government-Civic Initiative “Together Against Corruption” signed a Memorandum/roadmap on cooperation in the field of selling arrested assets that aims to ensure transparent, competitive-based and favourable environment for selling assets that was arrested by courts.

On 18 June 2018, the MoJ adopted the Order # 1859/5 on amending the Procedure of Selling Arrested Assets that enabled and regulated the procedure of letting economic entities irrespective of the form of ownership and individual entrepreneurs to use an electronic resource which is a part of the online auction system through

agent and partner agreements. Moreover, the amendments formalized the procedure of interaction between e-platforms by opening the API that proves that the environment for e-selling of arrested assets within the framework of executive proceedings is indeed competitive.

Engaging independent platforms will enable economic entities irrespective of the form of ownership and individual entrepreneurs to conduct online auctions to sell arrested assets. In its turn, SETAM got the status of ProZorro.Sales operator letting SETAM to sell small privatization targets and assets of banks that are liquidated.

Actions	Responsible	Timeframe	Partners	Indicator
1. Monitoring and evaluation of the operation of “partner agreements” and an updated Procedure of Selling Arrested Assets	MoJ MoE Antimonopoly Committee of Ukraine	December 2018 – March 2019	SETAM, Prozorro.Sales, Government-Civic Initiative “Together against Corruption,” Transparency International Ukraine, other CSOs and international organizations (upon their consent)	Findings on the operation of “partner agreements” are summarized, and amendments to the Procedure of Selling Arrested Assets made
2. Update of the Procedure of Selling Arrested Assets based on the findings of monitoring and evaluation	MoJ MoE Antimonopoly Committee of Ukraine	June 2019	SETAM, Prozorro.Sales, Government-Civic Initiative “Together against Corruption,” Transparency International Ukraine, other CSOs and international organizations (upon their consent)	Procedure of Selling Arrested Assets amended based on the evaluation of efficiency of “partner agreements”
3. Producing the Terms of reference on improving the e-system of selling arrested assets, conducting the respective tender	-//-	1 <sup>st</sup> quarter of 2019	-//-	The respective ToR drafted, tender for improving the e-system of selling arrested assets conducted
4. Improving the e-system of selling arrested assets	MoJ MoE Antimonopoly Committee of Ukraine	February 2019	SETAM, Prozorro.Sales, Government-Civic Initiative “Together against Corruption,”	E-system of selling arrested assets improved and tested

5. Distribution of functions of administrator of central database of online auction system and auction organizer, transferring the system to the respective administrator	May 2019	Transparency International Ukraine, other CSOs and international organizations (upon their consent)	Administrator of central database of online auction system and auction organizer identified, system transferred to the administrator
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Expected results of this activity are creating transparent, competitive-based and favourable environment for organization and e-selling of assets that was arrested by during the enforcement of court decisions and decisions of other authorities/officials that will reduce time for selling these assets and improve efficiency of enforcement of court decisions and decisions of other authorities/officials.

#### **Ensuring openness and transparency of selling public assets and property**

A number of problems are observed in the field of selling public assets and property as follows:

- Lack the unified transparent and efficient system of selling public assets, public property is sold by various auction organizers each having its own rules;
- A lot of illiquid and non-core assets are accumulated in public sector, significant money is spent to maintain these assets, state-run enterprises are unable to update their technical resources;
- The auction organizers lack technical and professional opportunities to effectively run online auctions and optimize income from selling public assets and property (as a result, the community and investors do not trust to the transparency, integrity and efficiency of such sales);
- Current process of public assets and property sale is inefficient. In particular, it is featured by asymmetry of information, technical issues with access to auctions, unequal access to specific auctions where mostly the clients of specific organizer take part;
- Slowness of processes associated with selling public assets and property due to strong institutional memory of market players and resistance of the existing system to expanded range of players and increased number of sales;
- Limited access of foreign investors to public property and assets auctions and for development of the national economy;
- Lack of efficient control and monitoring of the results of auctions – thus, their efficiency is not analysed.

Launch of transparent procedure of selling property of state-run enterprises, small privatization targets, and leaseholds of public property will help address these issues.

Actions	Responsible	Timeframe	Partners	Indicator
1. Launch of online auctions to sell non-core assets of state-run enterprises	MoE Ministry of Finance State Property Fund Private Persons Deposit Guarantee Fund (upon consent) National Bank of Ukraine (upon consent) local self-government bodies (upon their consent)	December 2018 – May 2019	Government-Civic Initiative “Together against Corruption,” Transparency International Ukraine, other CSOs and international organizations (upon their consent)	Ordinance of the CMU on mandatory use of online auctions to sell non-core assets of state-run enterprises adopted
2. Launching online auctions on leasehold of public assets (pilot project)	MoE Ministry of Finance State Property Fund Private Persons Deposit Guarantee Fund (upon consent) National Bank of Ukraine (upon consent) local self-government bodies (upon their consent)	December 2018 – March 2019	Government-Civic Initiative “Together against Corruption,” Transparency International Ukraine, other CSOs and international organizations (upon their consent)	Ordinance of the CMU on a pilot project on mandatory online auctions on leasehold of public assets adopted
3. Launching online auctions on leasehold of public assets of public sales market actors	-//-	December 2019 – December 2019	-//-	Draft law on amending the Law of Ukraine “On Lease of Public and Community Property” in terms of mandatory use of two-layer system of transparent online auctions tabled with the Parliament

Expected results of this activity are reducing opportunity for corruption abuse; simplification of the procedure of participation in sales by unification of the procedures and rules of various sales; engaging private business into looking for the participants of sales, increasing competition and budget revenues at all levels; simplification of the procedures and significant expansion of potential participants of sales – both Ukrainians and foreign nationals.

### Improving transparency and efficiency of state control in the field of public procurement

The launch of mandatory ProZorro electronic public procurement system back in 2016 contributed to the transparency and efficiency of procurement and helped involve new potential bidders.

At the same time, a number of issues that negatively affect public procurement system in general still remain, including:

- Low professional capacity of persons responsible for procurement procedure that results in poor and biased selection of winning bidders and eventually to non-efficient use of funds;
- Violation of procurement law by the customers;
- Biased and non-transparent decision-making during oversight activities of the bodies authorized to exercise control in the field of public procurement.

Owing to high level of transparency of procurement through ProZorro, the community was enabled to detect the procurement procedures that may entail violation of law, as provided for by Article 9 of the Law of Ukraine “On Public Procurement” that concerns civic oversight. However, the e-procurement system currently does not enable notifying the controlling and law enforcement agencies on such cases. It also lacks consolidated information on how controlling and law enforcement agencies respond to the respective requests by the community.

Moreover, public procurement system ProZorro currently lacks information on whether the payments per the procurement agreements were made which prevents from adequate control of efficiency and integrity of implementation of such agreements.

Actions	Responsible	Timeframe	Partners	Indicator
1. Develop the API for integration of ProZorro e-public procurement system with external resources	MoE MoF State Audit Service Treasury National Police of Ukraine State-run enterprise ProZorro	January 2019 – August 2020	USAID and UK aid-funded Transparency and Accountability in Public Administration and Services Program/TAPAS, Transparency International Ukraine, other CSOs and international organizations (upon their consent)	The mechanism for the CSOs to report detected violations of by the procurement customers to the controlling and law enforcement agencies online identified
2. Developing a statistics public module	-//-	December 2018 – April 2019	-//	Detected violations and the status of addressing them are displayed in ProZorro system

3. Providing integration of ProZorro e-public procurement system with the systems of MoF and Treasury	-//-	December 2018 – December 2019	-//-	Joint Order of the MoE and MoF on approving the Procedure of information interaction between e-procurement system, information system of the MoF and system of the Treasury adopted; Data exchange between these systems enabled
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Expected results of this activity are enabling the CSOs to report detected violations in ProZorro system online to the controlling and law enforcement agencies; enabling transparency of payment for procurement contracts; timely identification and prevention of violations and abuse of procurement procedures through automatic information exchange between the e-public procurement system ProZorro, Unified Portal of Open Data, and Treasury system.

### **Raising public awareness on public funds and projects on social and economic development of Ukraine supported by international financial organizations in accessible formats**

Mainstreaming the principles of transparency and openness in budget process entails effective system of key performance indicators and a mechanism to raise public awareness on drafting, reviewing, approving, implementing and controlling state and local budgets. To this aim, the documents and information related to the budgeting processes and management performance indicators should be published.

In addition, international organizations support projects that sometimes come short of the needs of Ukraine and contravene with the reform priorities. With this view, the CMU Resolution # 70 of 27 January 2016 “On the Procedure of Development, Implementation, Monitoring and Termination of Social and Economic Development Projects Supported by International Financial Organizations” entails monitoring of development projects in Ukraine funded by international financial organizations. At the same time, relevant information technologies and access to the respective information by the Government and citizens is necessary to adequately manage this process.

Actions	Responsible	Timeframe	Partners	Indicator
1. Creating an Information Analytical System “Transparent Budget:” module “Budget for Citizens”	MoF Treasury State institution “Open Public Funds”	March 2019	NGO “Eidos Centre for Political Studies and Analysis,” Government-Civic Initiative “Together against Corruption,” other CSOs and international	ToR for “Budget for Citizens” module development, approved, software architecture developed

		organizations (upon their consent)		
2. Beta testing of “Budget for Citizens” module	-//-	December 2018 – July 2019	-//-	Beta testing of software launched, module is finalized/updated based on beta testing findings and feedback from the CSOs and community; operation of the module launched
3. Developing functional requirements to the sub-system “Register of Social and Economic Development Projects Funded by International Financial Institutions” (IFI)	MoF Treasury State institution “Open Public Funds”	December 2018 – April 2019	NGO “Eidos Centre for Political Studies and Analysis,” Government-Civic Initiative “Together against Corruption,” other CSOs and international organizations (upon their consent)	ToR developed, and respective services procured
4. Developing and beta testing of software for the sub-system “Register of Social and Economic Development Projects Funded by International Financial Institutions”	-//-	December 2018 – April 2019	-//-	Software developed, Beta testing of sub-system launched
5. Finalizing functional features of the sub-system “Register of Social and Economic Development Projects Funded by International Financial Institutions” and starting its	-//-	May 2019 – September 2020	-//-	Sub-system “Register of Social and Economic Development Projects Funded by International Financial Institutions” is finalized/updated based on beta testing findings and feedback from the CSOs and community; sub-system put in

operation

operation

Expected results of this activity are ensuring convenient use of analytical data; comparing the dynamics of budget funds use; enabling feedback and discussion of public funds use; ensuring free public access to information on implementation of joint Government-IFI investments projects at all stages.

### Introducing e-calls for proposals on providing financial support to the CSOs to implement projects/programmes/activities

According to item 6 of the Procedure for Calls for Proposals on Programmes/Projects/Activities Developed by Civil Society Organizations to be Financially Supported as approved by the Resolution of the Cabinet of Ministers of Ukraine # 1049 of 12 October 2011, the bidders should provide their proposals in hard copies. This requirement makes certain complications for the CSOs from cities other than Kyiv and members of selection panels. In addition, it is necessary to increase transparency of such competitions.

Actions	Responsible	Timeframe	Partners	Indicator
1. Consultations with the community on launching e-calls for proposals on providing financial support to the CSOs to implement their projects/programmes/activities	Ministry of Youth and Sports State e-Government Agency	December 2018 – January 2019	E-Governance for Accountability and Participation (EGAP) Program, International Charitable Organization “East Europe Foundation,” UNDP in Ukraine, other CSOs and international organizations (upon their consent)	Proposals of the CSOs to amend CMU Resolution # 1049 of 12.10.2011 are collected
2. Submitting to the CMU a drafting resolution on amending the CMU Resolution # 1049 of 12.10.2011	Ministry of Youth and Sports State e-Government Agency	4 <sup>th</sup> quarter of 2019	E-Governance for Accountability and Participation (EGAP) Program, International Charitable Organization “East Europe Foundation,” UNDP in Ukraine, other CSOs and international organizations (upon their consent)	CMU Resolution # 1049 of 12.10.2011 amended in terms of introducing e-calls for proposals on providing financial support to the CSOs to implement their projects/programmes/ activities
3. Setting requirements to an online platform for e-calls for proposals for the CSOs	-//-	January 2019	-//-	ToR developed

4. Developing an online platform for e-calls for proposals for the CSOs	Ministry of Youth and Sports State e-Government Agency	January – October 2019	E-Governance for Accountability and Participation (EGAP) Program, International Charitable Organization “East Europe Foundation,” UNDP in Ukraine, other CSOs and international organizations (upon their consent)	Design layout produced, software developed and installed
5. Beta testing of an online platform for e-calls for proposals for the CSOs	-//-	October 2019 – May 2020	-//-	Beta testing of an online platform launched; Proposals on streamlining an online platform based on beta testing findings and feedback from the CSOs produced; Online platform streamlined, training to online platform administrators provided
6. Putting an online platform for e-calls for proposals for the CSOs in operation	Ministry of Youth and Sports State e-Government Agency	May – December 2020	Participation (EGAP) Program, International Charitable Organization “East Europe Foundation,” UNDP in Ukraine, other CSOs and international organizations (upon their consent)	All services of an online platform are properly functional, executive authorities use it

Expected results of this activity are simplifying the mechanism of submitting proposals by the CSOs; increasing the number of bidders; increasing transparency of competitions and trust to the process of public funding of the programmes/projects/ activities developed by the CSOs.

#### **Launching a mechanism to verify information on final beneficiaries**

Nowadays, the effective law requests the legal entities to identify its final beneficiary, regularly update and store information about him/her and provide it to the state registrar in cases and scope stipulated by law. Information on final beneficiaries is accessible in the Unified State Register of Legal Entities, Private Entrepreneurs and

NGOs (hereinafter – the Register), but it is incomplete and displayed in a non-structured way there. Moreover, Ukraine lacks a mechanism to verify information from the Register. Namely, it does not specify an authority that is authorized to conduct such verifications as well as reasons therefor.

On 22 May 2017, the MoJ, State e-Government Agency, Transparency International Ukraine and OpenOwnership Consortium signed the Memorandum of Understanding that identifies joint action on transferring information on beneficiary ownership from the Register to the Global Beneficial Ownership Register.

Actions	Responsible	Timeframe	Partners	Indicator
1. Updating software of the Register so that it separately displays information on a founder and a final beneficiary owner (controller) of a legal entity	MoJ MoF State Fiscal Service State Service of Financial Monitoring National Agency of Ukraine for Finding, Tracing and Management of Assets Derived from Corruption and Other Crimes State e-Government Agency	December 2018 – March 2019	Transparency International Ukraine, Government-Civic Initiative “Together against Corruption,” International Renaissance Foundation, Anti-Corruption Action Centre, other CSOs and international organizations (upon their consent)	Data on beneficiary owners of legal entities in the Unified State Register are adapted for integration to the Global Beneficial Ownership Register
2. Drafting proposals on a mechanism to verify information on beneficiary owners from the Register	-//-	December 2018 – December 2019	-//-	A concept of a mechanism to verify information on beneficiary owners from the Register is developed

Expected results of this activity are transferring information from the Register to the Global Beneficial Ownership Register; introducing verification of information on final beneficiary owners; preventing and countering laundering of the proceeds of crime, financing terrorism and proliferation of weapons of mass destruction

### Building knowledge of persons authorized to perform functions of the state or local self-government on anti-corruption policies, standards, and laws

According to Ukraine-2020 Strategy for Sustainable Development as approved by the Decree of the President of Ukraine # 5 of 12 January 2015, the key goal of anti-corruption reform is to significantly decrease the corruption prevalence in Ukraine, corruption-caused losses for state budget and private business, and improving Ukraine's standing in international corruption ratings.

One of the most urgent measures to implement anticorruption reform is to establish effective mechanisms for preventing corruption, conflict of interest, violation of ethical standards and ensuring control over observance of the rules of integrity by persons authorized to perform functions of the state or local self-government.

Actions	Responsible	Timeframe	Partners	Indicator
1. Developing an interactive training course on countering corruption and ensuring integrity for public officials and local self-government officials	National Agency on Civil Service State e-Government Agency	December 2018 – April 2019	USAID/SACCI project, UNDP in Ukraine, International Charitable Organization East Europe Foundation, other CSOs and international organizations (upon their consent)	Interactive training course on countering corruption and ensuring integrity developed; Course piloted in the National In-Service Capacity Building Centre for public officials and local self-government officials
2. Creating a e-system to test knowledge of anti-corruption laws, policies and the respective standards by persons authorized to perform functions of the state or local self-government	National Agency on Civil Service State e-Government Agency	March – October 2019	USAID/SACCI project, UNDP in Ukraine, International Charitable Organization East Europe Foundation, other CSOs and international organizations (upon their consent)	E-system to test knowledge of anti-corruption laws, policies and the respective standards created and piloted in the National In-Service Capacity Building Centre for public officials and local self-government officials

Expected results of this activity are improving professional competence on corruption preventing of public officials and officials of local self-government bodies; delivering effective anti-corruption policies

**Providing free access of citizens – through modern ICTs – to environmental information received by public authorities in the field of environment protection, rational use, reproduction and protection of natural resources**

Ensuring environmental rights of citizens in terms of free access to the information on environmental status, risks for life and health, environmental perspectives is currently complicated by a number of problems:

- Lack of the national digital geoinformation infrastructure of public authorities and local self-government bodies to support them in implementation of their authorities on environment protection, rational use, reproduction and protection of natural resources;
- Lack of a unified centre to accumulate information on environmental status;
- Unclear division of authority, poor coordination of activities and suboptimal institutional capacity of public authorities and local self-government bodies to gather, accumulate and exchange information/data on environmental status;
- A lot of autonomous and non-unified – in terms of structure – registers and databases, non-systematized information on environmental status on hard copies that should be digitized and published in open data format.

<b>Actions</b>	<b>Responsible</b>	<b>Timeframe</b>	<b>Partners</b>	<b>Indicator</b>
1. Establishing legal framework for ensuring citizens' access to environment information in line with European norms and requirements	Ministry of Ecology and Natural Resources Other bodies responsible for environment monitoring	December 2018 – May 2020	Reform Support Team at the Ministry of Ecology, Government-Civic Initiative "Together against Corruption," Open Environment Project of Open Society Foundation, USAID and UK aid-funded Transparency and Accountability in Public Administration and Services Program/TAPAS, European Environment Agency (SEIS in Ukraine), other CSOs and international organizations (upon their consent)	Action Plan on implementation of Concept Note on establishing the National Automated System "Open Environment" adopted; Procedure for Operation and Administration of National Automated System "Open Environment" and Action Plan of information policy and strategic communications on Open Environment System approved
2. Developing and implementing the components of Open Environment System as a	Ministry of Ecology and Natural Resources Other public authorities and local self-government	December 2018 – December 2019	Reform Support Team at the Ministry of Ecology, Government-Civic Initiative "Together against Corruption,"	ToRs developed and approved, pilot projects and components of Open Environment System as a whole implemented

whole	bodies (upon their consent)		Open Environment Project of Open Society Foundation, USAID and UK aid-funded Transparency and Accountability in Public Administration and Services Program/TAPAS, European Environment Agency (SEIS in Ukraine), other CSOs and international organizations (upon their consent)	
3. Upgrading/reforming the national system of environment monitoring, in particular, of radiation monitoring	Ministry of Ecology and Natural Resources State Agency of Ukraine on Exclusion Zone Management Other public authorities	December 2018 – December 2020	Reform Support Team at the Ministry of Ecology, Government-Civic Initiative “Together against Corruption,” Open Environment Project of Open Society Foundation, USAID and UK aid-funded Transparency and Accountability in Public Administration and Services Program/TAPAS, European Environment Agency (SEIS in Ukraine), other CSOs and international organizations (upon their consent)	A tool for GPS-environment monitoring, in particular, of radiation monitoring, is developed, piloted and launched; the structure of sub-system of radiation monitoring formed; software developed; technical capacity for its operation built; ecosystem project piloted, launched and integration into Open Environment System

Expected results are ensuring environmental rights of citizens in terms of free digital access to information on environmental status, risks for life and health, environmental perspectives; updating and digitizing national environment administration system, and thus, improving the quality of administrative service provision by digitizing them; creating conditions to increase participation of citizens, CSOs and economic entities in decision-making in the field of environment protection; launching new methods and technologies of environment monitoring, in particular, of radiation monitoring, and providing public access to monitoring data.

### Updating the state registers/databases of natural resources, improving efficiency of their operation and use to create favourable conditions for running economic activities

Nowadays, there is a plentiful of non-systematized materials and data on natural resources that are stored in hard copies. They should be stock checked, structured and digitized. This problem complicates publication of data in open data format and prevents data interaction and exchange between state environment registers and other state information resources.

Actions	Responsible	Timeframe	Partners	Indicator
1. Stock checking of state registers of natural resources for digitizing	Ministry of Ecology and Natural Resources Ministry of Agro Policy State Service of Geology and Mineral Resources State Agency of Water Resources	October – December 2018 – June 2018	Reform Support Team at the Ministry of Ecology, Open Environment Project of Open Society Foundation, USAID and UK aid-funded Transparency and Accountability in Public Administration and Services Program/TAPAS, other CSOs and international organizations (upon their consent)	Report on stock checking and assessment of information registers of natural resources produced
2. Digitizing of information registers of natural resources	Ministry of Ecology and Natural Resources Ministry of Agro Policy State Service of Geology and Mineral Resources State Agency of Water Resources	January 2019 – December 2020	Reform Support Team at the Ministry of Ecology, Open Environment Project of Open Society Foundation, USAID and UK aid-funded Transparency and Accountability in Public Administration and Services Program/TAPAS, other CSOs and international organizations (upon their consent)	Information registers of natural resources digitized
3. Publishing state information registers of natural resources in open data format	Ministry of Ecology and Natural Resources Ministry of Agro Policy State Service of Geology	January 2019 – December 2020	Reform Support Team at the Ministry of Ecology, Open Environment Project of Open Society Foundation,	State information registers of natural resources are published in open data format; their consistency and integration to the system of e-

and Mineral Resources  
State Agency of Water  
Resources

USAID and UK aid-funded  
Transparency and Accountability  
in Public Administration and  
Services Program/TAPAS,  
other CSOs and international  
organizations (upon their consent)

interaction of state e-information  
resources ensured

Expected results of this activity are creating favourable conditions for economic activities through using and online access to state registers/databases of natural resources in open data format.

### Creating an interactive map of territories contaminated with mines and explosives

As a result of an armed aggression of the Russian Federation, large territories of Donetsk and Luhansk oblast got contaminated with explosives.

According to preliminary estimates, the liberated square footage which is considered contaminated with explosives is about 7,000 sq.km, and over 1.5 million people live there. Approximately 15,000 sq.km inhabited by some 3.8 million people are areas where the public authorities temporarily do not exercise their powers. There is evidence that part of this territory is also contaminated with mines and explosives. It should be demined after the public authorities restore their powers there.

Mine action taking place in Ukraine includes mine risk education, humanitarian demining, exploration of the presence of mines and explosives, drawing up maps, marking and demining; providing assistance to victims, including rehabilitation; destruction of stocks of explosives; awareness raising and advocacy against the use of landmines.

With this being said, it is necessary to establish the unified system to manage information on mine action, namely:

- List of territories/areas that were or can be contaminated with explosives;
- Data on these areas on a geographic map, their square footage, nature of soil, types of detected explosives, information on civilian casualties caused by explosions on these areas;
- Location of health facilities around these areas, especially those that provide primary health care to persons injured by explosions and are located close to areas contaminated with explosives;
- Types of economic activities that will run on the areas contaminated with explosives after demining.

Actions	Responsible	Timeframe	Partners	Indicator
1. Establishing requirements to an interactive map of territories contaminated	Ministry of Defence Ministry of Ecology and Natural Resources	December 2018 – April 2019	Geneva International Centre for Humanitarian Demining, OSCE Project Coordinator in	ToR developed

with mines and explosives	State Emergency Service		Ukraine, other CSOs and international organizations (upon their consent)	
2. Developing an interactive map of territories contaminated with mines and explosives	Ministry of Defence Ministry of Ecology and Natural Resources State Emergency Service	January – May 2019	Geneva International Centre for Humanitarian Demining, OSCE Project Coordinator in Ukraine, other CSOs and international organizations (upon their consent)	Design layout and software produced, texts, photo and video content produced, software installed
3. Beta testing of an interactive map of territories contaminated with mines and explosives	-//-	June – October 2019	-//-	Interactive map put to beta testing; it is streamlined based on the beta testing findings and feedback from the CSOs; training to interactive map administrators provided
4. Putting an interactive map of territories contaminated with mines and explosives to operation	-//-	November – December 2019	-//-	Adequate operation of all services of an interactive map and the use of an interactive map by executive authorities ensured

Expected results of this activity are ensuring access to information on territories contaminated with mines and explosives for all actors engaged in mine action, as well as for the communities, local executive authorities, mass media; mitigating the risk of emergencies caused by unauthorized handling of explosives, of psychological stress of local population, reducing harm to environment caused by the explosives and enabling the economic use of demined territories and infrastructure assets.

### Introducing priority electronic services

The Concept Note of E-Services Development in Ukraine until 2020 is developed by the State e-Government Agency and adopted by the CMU Ordinance # 797 of 8 November 2011.

Over 2016-2018, the State e-Government Agency jointly with other respective public authorities and supported by international donors launched approximately 120 priority e-services in the following sectors:

- Social protection;

- Construction and real estate;
- Land and environment protection;
- Business registration and operation;
- Citizenship and migration
- Security and litigation;
- Finance and tax;
- Transport.

Implementation of one-stop-shop for ensuring access of natural persons and private entities to information of the activities of public authorities is provided by developing the unified requirements to the development, maintaining and integration/interaction of the websites of public authorities.

At the same time, it is necessary to develop the unified coordinated national policy in this field.

The most priority problems that need solutions are:

- Lack of unified requirements to introducing e-services;
- Lack of regulation of e-identification and authentication of clients during administrative service provision;
- Lack of inter-agency e-interaction during administrative service provision;
- Complexity and over-regulation of the procedure of administrative service provision;
- Lack of clearly determined format of an e-document that regulates the procedure of filing documents for receiving an administrative service;
- Lack of unified information and telecommunication system to provide e-services based on the established requirements;
- Low level of trust to e-interaction on the side of administrative service providers and clients;
- Poor readiness of public officials, local self-government officials, natural persons and legal entities to introducing e-services.

Moreover, citizens' awareness of the steps and procedures to set up a business or to receive documents related to various life situations (birth of a child, receiving a passport, registration of a vehicle and receiving a driver's license, etc.) remains poor. One of key problems is that the information on administrative services is dispersed and not in reader-friendly language.

It is necessary to develop a convenient reader-friendly service that will explain the list of necessary steps and explanations targeted to users having various life situations.

<b>Actions</b>	<b>Responsible</b>	<b>Timeframe</b>	<b>Partners</b>	<b>Indicator</b>
1. Introducing e-provision of priority administrative services	State e-Government Agency MoE Other central executive bodies	January – December 2019	USAID and UK aid-funded Transparency and Accountability in Public Administration and Services Program/TAPAS, UNDP in Ukraine,	100 priority e-services are launched online

			OSCE Project Coordinator in Ukraine, E-Governance for Accountability and Participation (EGAP) Program, Ukrainian Network of Integrity and Compliance, other CSOs and international organizations (upon their consent)	
2. Launching the Unified E-Governance Web-Portal (portal.kmu.gov.ua)	State e-Government Agency SCMU	Throughout 2019	USAID and UK aid-funded Transparency and Accountability in Public Administration and Services Program/TAPAS, UNDP in Ukraine, OSCE Project Coordinator in Ukraine, E-Governance for Accountability and Participation (EGAP) Program, Ukrainian Network of Integrity and Compliance, other CSOs and international organizations (upon their consent)	Unified E-Governance Web-Portal put to beta-testing, modules of monitoring the priority actions of the CMU on 2019 to implement the Public Administration Reform Strategy for 2016-2020 launched, rolling out of sub-systems of analysis and corporate communications launched
3. Launching the Life Situations client-oriented online service on the Unified State Web-Portal of Administrative Services to provide business entities and citizens with convenient services that explains necessary steps to users who have the respective life situations	MoE Other central executive bodies	Throughout 2019	USAID and UK aid-funded Transparency and Accountability in Public Administration and Services Program/TAPAS, UNDP in Ukraine, OSCE Project Coordinator in Ukraine, E-Governance for Accountability and Participation (EGAP) Program, Ukrainian Network of Integrity and Compliance, other CSOs and international organizations (upon their consent)	Adequate operation of Life Situations client-oriented service ensured

Expected results of this activity are improving the quality of administrative service provision for citizens and business entities in line with the European requirements, simplifying the procedure of receiving them; improving performance of public authorities and local self-government bodies in the respective field; reducing corruption risks in administrative service provision; improving performance of public officials; ensuring access of citizens and businesses to information on services; raising awareness of citizens and business entities on the steps and procedures related to a specific life situation they have.

### Setting up a unified online platform for interaction between executive bodies and the CSOs

As Ukraine sees incremental development of a civil society, the main civil society actors (NGOs, charities, creative unions, etc.) aim to represent socially important interests in their interaction with the CMU. Moreover, the CSOs and various groups of citizens are stakeholders that the executive bodies should consult with during the decision-making.

At the same time, the CSOs' and citizens' awareness of the tools to interact with executive bodies remains suboptimal. In particular, according to Civic Engagement survey conducted by GfK survey company and commissioned by international organization Pact Inc., as few as 21% citizens are savvy on the issues related to the discussion of draft laws of civic engagement in the advisory bodies of public authorities. Expert survey of the CSO representatives "Ukrainian Civil Society 2017: Challenges and Perspectives" conducted by Ilko Kucheriv Democratic Initiatives Foundation proves that only 23.4% respondents mention civic discussions as the most efficient tools for civil society to influence on the authorities, while participation in civic councils and other advisory bodies of public authorities was only mentioned by 18.4% respondents.

Some of the critical problems are that the information on possible ways of interaction between the CSOs and executive bodies is dispersed, and convenient tools for such engagement through one-stop-shop approach and based on unified approach are lacking.

Actions	Responsible	Timeframe	Partners	Indicator
1. Determining requirements to an online platform for interaction between executive bodies and the CSOs	SCMU State e-Government Agency	December 2018 – May 2019	E-Governance for Accountability and Participation (EGAP) Program, International NGO "European Media Platform," other CSOs and international organizations (upon their consent)	ToR developed
2. Developing an online platform for interaction between executive bodies and the CSOs	-//-	January – May 2019	-//-	Design layout and software developed; Texts, photo and video content produced, software installed at

3. Beta testing of an online platform for interaction between executive bodies and the CSOs	SCMU State e-Government Agency	June – October 2019	E-Governance for Accountability and Participation (EGAP) Program, International NGO “European Media Platform,” other CSOs and international organizations (upon their consent)	the CMU Secretariat servers Online platform put on beta testing; Online platform streamlined based on the beta testing findings and feedback from the CSOs; training to platform administrators provided
4. Putting an online platform for interaction between executive bodies and the CSOs into operation	-//-	November 2019 – August 2020	-//-	Adequate operation of all services of an online platform and the use of an online platform by executive authorities ensured

Expected results of this activity are raising awareness of the citizens and CSOs on the ways to interact with the public authorities, including public consultations, participation in consultations; accumulation of information on the OGP implementation on a unified resource.

### Ensuring the transition to electronic implementation of Extractive Industries Transparency Initiative (EITI) and online data disclosure

Ukraine joined the EITI in 2013 within the framework of implementation of its OGP Action Plan for 2012-2014. At the same time, the EITI standards and best international practices that entail publication of data in machine-readable open data format have not been implemented yet. To this end, it is necessary to automatize the collection of primary information for report drafting.

Actions	Responsible	Timeframe	Partners	Indicator
1. Carrying out a feasibility study	Ministry of Energy and Coal Industry MoF Ministry of Ecology and Natural Resources State Service of Geology and Mineral Resources	December 2018 – May 2019	International Renaissance Foundation, German Agency for International Cooperation (GIZ), American Chamber of Commerce, NGO DiXi Group, Energotransparency Association	Feasibility study conducted, respective report produced

2. Determining requirements to an online platform for extractive industries data disclosure	State e-Government Agency -//-	February – September 2019	-//-	ToR developed
3. Developing an online platform for extractive industries data disclosure	Ministry of Energy and Coal Industry MoF Ministry of Ecology and Natural Resources State Service of Geology and Mineral Resources State e-Government Agency	September 2019 – August 2020	International Renaissance Foundation, German Agency for International Cooperation (GIZ), American Chamber of Commerce, NGO DiXi Group, Energotransparency Association	Design layout and software for online-platform developed; Texts and photo content produced

Expected results of this activity are reducing the timing for submitting and processing data within the framework of EITI reporting; ensuring disclosure and publication of the most relevant data on extractive industries in open data format; timely publication of EITI reports; reducing the cost of report production.

### **Providing school children, parents and educators with cutting-edge education electronic resources and services**

One of key components of systemic reform of secondary education stipulated by the Concept Note of State Policy on Reforming Secondary Education (New Ukrainian School) until 2029 as approved by the CMU Ordinance # 988 of 14.12.2016 aimed to establish a modern education environment, including e-environment that will prove necessary conditions, means and technologies for instruction.

The Law of Ukraine “On Education” adopted in September 2017 provides for the right of everyone to access to e-textbooks and other multimedia training resources in line with the procedure established by law. It also entails that to provide this right, a central executive authority in the field of education and science should set up and maintain a specific information Internet resource where the free-of-charge e-textbooks or electronic versions of printed textbooks for all secondary education courses are fully uploaded.

<b>Actions</b>	<b>Responsible</b>	<b>Timeframe</b>	<b>Partners</b>	<b>Indicator</b>
1. Launching the beta-	Ministry of Education and	1 <sup>st</sup> quarter of 2019	IT Ukraine association,	ToR developed, software produced, beta-

version of National Education Electronic Platform	Science State e-Government Agency		other CSOs and international organizations (upon their consent)	version of the Platform launched
2. Ensuring the operation of the National Education Electronic Platform	-//-	Throughout 2019	-//-	Adequate operation of all services of the National Education Electronic Platform and the use of the Platform by school children and educators is ensured

Expected results of this activity are ensuring the use of cutting-edge ICT tools for everyone's access to the public educational, research and information resources, including e-textbooks; developing and introducing new forms, methods and technologies of instruction.

### Enabling online verification of education certificates

If a person has fulfilled his/her right to education, it is certified by a respective document issued by an education facility. A person needs this document if s/he is going to continue education and enter another education facility to receive certain specialty, qualification, or to seek job, to get registered with the employment centre, etc.

Considering that education certificates are sometimes forged, various institutions, enterprises and organizations need a mechanism to verify their authenticity.

Moreover, these certificates should be verified when a person is seeking certain administrative services, or when persons who studied in education facilities located on the temporarily occupied territory of Crimea and non-Government-controlled territories in Donetsk and Luhansk oblasts request duplicates of their education certificates.

Nowadays, authenticity of an education certificate can be officially verified by sending a written request to an educational facility, an administrator or a technical administrator of the Unified State Education Electronic Database. The latter considers a request and provides an official response on the authenticity of a certificate or reports that a certificate is missing from the Register of Education Certificates of Unified State Education Electronic Database.

Such a verification procedure is time-consuming and thus complex for the citizens.

Actions	Responsible	Timeframe	Partners	Indicator
1. Determining requirements to an online service of education certificate verification	Ministry of Education and Science State-run Enterprise "InfoResource"	December 2018 – February 2019	Government-Civic Initiative "Together against Corruption," other CSOs and international organizations (upon their consent)	ToR developed
2. Developing an online service of education	-//-	March –	-//-	Software developer selected;

certificate verification		May 2019		Software developed; Texts, photo and video content produced, software installed
3. Beta testing of an education certificate verification	Ministry of Education and Science State-run Enterprise "InfoResource"	June 2019	Government-Civic Initiative "Together against Corruption," other CSOs and international organizations (upon their consent)	Technological processes of an online service for education certificate verification piloted; A manual on its use produced
4. Putting an education certificate verification into operation	-//	July 2019	-//-	Adequate operation of an online service ensured

Expected results of this activity are ensuring prompt verification of authenticity of education certificates; enabling certificate holders to fulfil their rights.

### Ensuring free access of users to the National Repository of Academic Texts

The system of information support to research, development, technical and innovative activities in Ukraine is suboptimal, and the effective technical, organizational solutions, policies and legal framework do not enable convenient access to academic texts, including to those that were produced at the state and local budget expense.

Only a part of information resources is accessible online, while a lot of information can only be accessible in local points (libraries, archives, etc.). At the same time, the institutions that operate online (repositories, storages, e-libraries, etc.) have certain limitations in terms of access to information. They are often focused on some narrow topic or a certain group of users (for example, students of a University where the respective repository is functional). They have crucial differences in terms of interface, search engine and verifiability. It complicates access to R&D information and thus, compromises the efficiency of its use.

Creating the National Repository of Academic Texts will simplify the search and online access to information on R&D, education and innovations.

Actions	Responsible	Timeframe	Partners	Indicator
1. Developing the ToR for creating the National Repository of Academic Texts	Ministry of Education and Science Ukrainian Institute of Scientific and	December 2018 – April 2019	Government-Civic Initiative "Together against Corruption," National Council on Science and Technology, Joint Representative Body of Employers at the	ToR developed

	Technical Expertise and Information		national level, EU Programme Erasmus+ other CSOs and international organizations (upon their consent)	
2. Developing and implementing a technical project of the National Repository	-//-	December 2018 – September 2019	-//-	Technical project developed and implemented as phase 1 of the National Repository, including: producing design of an official website, contents and tools of working with academic texts, software
3. Launching a start-up package of National Repository (phase 1)	Ministry of Education and Science Ukrainian Institute of Scientific and Technical Expertise and Information	September – December 2019	Government-Civic Initiative “Together against Corruption,” National Council on Science and Technology, Joint Representative Body of Employers at the national level, EU Programme Erasmus+ other CSOs and international organizations (upon their consent)	Start-up complex of the National Repository (phase 1) put in operation
4. Establishing the system of local repositories	-//-	January – December 2020	-//-	System of local repositories – institutional members of the National Repository – established; efficient interaction between the national and local level fostered
5. Shaping the ecosystem of the tools to support to academic integrity	Ministry of Education and Science Ukrainian Institute of	January – December 2020	Government-Civic Initiative “Together against Corruption,” National Council on Science and Technology,	Requirements to software to be used in cooperation with the National Repository to verify academic texts and

Scientific and  
Technical Expertise and  
Information

Joint Representative Body of Employers at the  
national level,  
EU Programme Erasmus+  
other CSOs and international organizations  
(upon their consent)

figures for plagiarism  
produced; agreements made  
and beta testing of the  
respective tools of academic  
integrity launched

Expected results of this activity are simplification of access to academic texts and encouraging the stakeholders to use them; providing multifunctional information retrieval, simplifying access to full-text versions or their sources, enabling complex analysis and comparison; promoting the development of educational, research, development, technical and innovation activities; promoting the policy of open science in Ukraine.