



November 17, 2014

Mr. Wezi Kayira
Principal Secretary
Good Governance, OPC
Government of Malawi

Dear Mr. Wezi Kayira,

We welcome the Government of Malawi's participation in the Open Government Partnership, which now has 65 countries working to implement national commitments to promote greater transparency, accountability, and engagement of citizens in policy making.

As you are aware, the OGP Articles of Governance state that all participating countries are expected to: *Make concrete commitments, as part of a country action plan, that are ambitious and go beyond a country's current practice.* All OGP participating governments are expected to develop national action plans that specify concrete commitments over a two-year period. Countries more than four months late in submitting their National Action Plan (NAP) will be considered acting contrary to OGP process for that action plan cycle. The Government of Malawi has not submitted its first NAP as of November 1, 2014, four months after the deadline of July 1, 2014. This letter is therefore to inform you that the Government of Malawi has acted contrary to the OGP process for this cycle of action plan development.

We recognize that the Government of Malawi is currently consulting with civil society as part of its action plan development efforts. We welcome this development and encourage you to contact the Support Unit should you have any questions or require assistance.

In order to avoid a future review by the Criteria and Standards Subcommittee, we recommend that the Government of Malawi publishes its first NAP before January 1, 2015, implements the commitments in the NAP, and publishes all future self-assessment reports and NAPs on time. Malawi's second NAP is due no later than June 30, 2016.

We thank you for your continued participation in the Open Government Partnership. We look forward to shortly receiving your first NAP. The OGP Support Unit and Steering Committee stand ready to support you in whatever way would be useful. Please do not hesitate to contact the OGP Support Unit if you require any assistance in the finalization of your action plan.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Linda Frey", is positioned above the typed name and title.

Linda Frey
Executive Director
OGP Support Unit