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| Commitment Completion Template |
| Number and Name of Commitment |
| Commitment Start and End Date (E.g. 30 June 2015 - 30 June 2017) |
| Lead implementing agency |  |
| **Commitment Description**  |
| What is the public problem that the commitment will address? | * *Describe the social, economic, political, or environmental problem addressed by the commitment. When available include baseline data, contextual facts when available.*

*Tip: use the information contained in your NAP. If something changed, please flag it.* |
| What is the commitment? | * *Describe what the commitment entails, its expected results and overall objective.*

*Tip: use the information contained in your NAP. If something changed, please flag it.* |
| How will the commitment contribute to solve the public problem? | * *Describe how the commitment will contribute to solve the problem or change government practice towards tackling the problem.*

*Tip: In order to do this, explain how will the commitment be implemented. You should provide a clear description of how the milestones listed below will achieve what the commitment sets out to do and obtain the expected results that will contribute to solving the problem.* *Tip: use the information contained in your NAP. If something changed, please flag it.* |
| Why is this commitment relevant to OGP values? | *Consider the following questions:** *Is the commitment disclosing more information, improving quality of the information disclosed, improving accessibility of information to the public or enabling the right to information? If so, the commitment is relevant to Transparency.*
* *Is the commitment creating or improving opportunities or capabilities for the public to inform or influence decisions? Is the commitment creating or improving the enabling environment for civil society in the country? If so, the commitment is  relevant to civic participation*
* *Is the commitment creating or improving rules, regulations, and mechanisms to publicly hold government officials answerable to their actions?  If so, the commitment is relevant to public accountability*

*Once you have reviewed the questions, provide information in line with the response on how the commitment is relevant to the values outlined above.* *Tip: use the information contained in your NAP. If something changed, please flag it.* |
| Additional information  | *Use this optional space to provide other useful information, for example:** *Commitment budget*
* *Link to other government programs*
* *Link to the National development plan or other sectoral plans*
* *Link to Sustainable development goals.*

*Tip: use the information contained in your NAP. If something changed, please flag it.* |
| Completion Level | Not Started | Limited | Substantial | Completed |
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| Description of the results | *Include specific activities within the reporting period (first or second year of the action plan) and, wherever possible, please indicate whether there has been evidence of members of the public using the commitment or whether the commitment has had an effect.* |
| Next Steps |  |
| Milestone status | Start Date: | End Date: | Completion level |
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| Contact information  |
| Lead implementing agency |  |
| Persons responsible from implementing agency |  |
| Title, Department |  |
| Email and Phone |  |
| Other Actors Involved | Government Ministries, Department/Agency |  |
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| CSOs, private sector, multilaterals, working groups |  |
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| Additional Information  |
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