**TEMPLATE FOR LETTER OF ENDORSEMENT**

[*Location, Date*]

To: The OGP Multi Donor Trust Fund Council Members

Dear Sirs and Mesdames,

We, the undersigned, endorse the request for support from the OGP Trust Fund for the co-creation of our [*National/Local*] Action Plan. Through a discussion in our multi-stakeholder forum, we have agreed that [*name of main Civil Society Organization*] will act as the main applicant and coordinate the activities and the governments and civil society stakeholders in the co-creation process. We are hereby submitting the Application with completed Technical and Financial proposals and the Firm Qualification Questionnaire, in a separate file.

We understand you will undertake a review to ensure the relevance and technical and financial feasibility of all proposals. We appreciate your consideration.

Yours sincerely,

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[*Authorized signature*] [*Authorized signature*]

Name and Title Name and Title

Name of Government Agency Name of Civil Society Organization

Address Address