Open Government Partnership  
Criteria and Standards Subcommittee monthly call  
Wednesday, November 30, 2016  
10:00 WASHINGTON / 12:00 BUENOS AIRES – SANTIAGO / 16:00 MADRID / 17:00 BUCHAREST - JOHANNESBURG

**Agenda items**

1. Hungary summit meeting update
2. Azerbaijan summit meeting
3. Response Policy revision outline
4. Co-creation revision update and timeline.

**Participants:**
- Francisco Sánchez, Rodrigo Mora and Claudia Montero; Government of Chile
- Radu Puchiu; Government of Romania
- Qinisile Delwa; Government of South Africa
- Camille Eiss; Government of the United States
- Nathaniel Heller; Results for Development Institute (R4D)
- Helen Darbishire, AccessInfo Europe
- Maria Baron, Directoro Legislativo
- Paul Maassen, Jack Mahoney, Alonso Cerdan: Support Unit (SU)

**Summary and Action Items**

1. **Hungary summit meeting update** - The Support Unit and subcommittee proposed to meet with the government of Hungary at the Summit to discuss the response policy case. The Hungarian official delegation has not been confirmed.

   **Action Items:**
   - All correspondence including the note to Hungary should be on website. (completed)
   - A smaller group, comprised of the CS Chairs, the US government, Mukelani Dimba (the last two would represent the review team) and the SU will meet with the Hungarian government delegation. Tentative date and time: Friday December 9, 11:00 a.m.
   - The SU will confirm a meeting with the Hungary delegation.
   - Once the meeting is confirmed, the SU will arrange a meeting for the group to prepare.

2. **Azerbaijan summit meeting update** – The Azerbaijan taskforce will meet with the government of Azerbaijan POC to discuss the next steps. The Support Unit confirmed that the point of contact is coming to the Summit.

   **Action Items:**
   - SU will send a brief prepared by the Government of Georgia on the taskforce to the Subcommittee.
   - The Taskforce will meet the Azerbaijan government POC. Tentative date and time: Friday December 9, 10:00 a.m.
3. **Response Policy revision outline** – In July 2015, the Steering Committee agreed to adopt the recommendation by CS to extend the pilot phase for the implementation of the Response Policy, which was adopted in September 2014, by one extra year. The SC also decided that after the second year of the pilot phase, the Response Policy would have a regular biannual review. This review is due to be delivered in July 2017.

**Action Items:**
- The Support Unit will send a timeline for the review (attached).

4. **Co-creation revision update and timeline** – In their February 2016 meeting, the CS decided that there should be a review of the existing consultation guidelines – and a decision taken by the Steering Committee on updating them - in time to inform the development of action plans in 2017. In order to finalize the development process on time, the SU has prepared a timeline.

**Action Items:**
- The International Experts Panel (body of 10 experts that oversees the IRM) will meet with SU to review the guidelines on December 6th.
- The SU will prepare a timeline for the rest of the process. (attached)