Attendees
- Government of Canada: Melanie Robert, Mark Levene, Jaimie Boyd, Natalia Little
- Government of Argentina: Carolina Cornejo
- Government of Georgia: Zurab Sanikidze
- Nathaniel Heller and Preston Whitt, R4D
- Robin Hodess, The B-Team
- Mukelani Dimba, International School for Transparency
- OGP Support Unit

1. **GL Handover and co-chair priorities**

    A. **Co-Chair Vision: Inclusion, Participation and Impact**
    The government of Canada and Nathaniel Heller presented their co-chair priorities for 2018-2019, focusing on inclusion, participation and impact. The co-chairs, in coordination with the SU, will develop mechanisms to present to the public the progress made on these priorities and opportunities for engagement.

    B. **Road to the Summit**
    - **Global Summit Outcomes and Deliverables -** The co-chairs proposed that the summit be focused on a concrete list of deliverables and eliciting concrete commitments in the lead up to the Summit from the SC and OGP to achieve the deliverables. The summit should be a vehicle to showcase accomplishments and progress made on these commitments, as well as providing a platform to discuss emerging open government themes and reforms being pushed globally. The following points below summarize the major discussion points.
    - **Political buy-in in advance -** Incentivizing governments to come with specific commitments or reforms requires a thematic focus that is broad enough to allow each country to find space within each targeted theme. GL and SU acknowledged the urgency to start pursuing these political commitments soon by engaging targeted governments by 2019.
    - **Proposed themes -** The SU recommended that if we are to use the Ottawa Summit successfully as an action-forcing moment then there should only be 1-2 themes that we ask all of the 99 members to respond to. There could be small subsets of OGP members that are

then targeted on other more frontier themes such as AI governance or digital democracy.

2. **Enhancing OGP's governance and processes**

The SU presented a series of proposed activities and efforts to strengthen OGP's governance and processes to maximize efficiency, effectiveness, and transparency of SC decisions (see attached). Some of the concrete suggestions from GL included:

- Implement a digital platform that is home to key decision documents and tracker.
- Undertake more systematic SC orientation and "OGP 101" processes for new SC members to indicate how the SC works, how decisions are made, and share packet of key governance documents.
- GL communications to the SC and wider OGP could be further aligned with SU messaging, including on key decisions, what the SC is working on, and upcoming opportunities for engagement.
- Implement a "exit engagement strategy" between SC, SU and outgoing chairs at high level, particularly on government side, to ensure they live up to high standards set during their chair terms and prevent them from "slipping".
- Continue to send background/briefing documents, especially those on key decisions, well in advance to allow for adequate time for the POC to consult with their Ministers as needed. The SU noted that the Article of Governance state that pre-meeting documentation should be shared at least two weeks in advance.

3. **GL Updates (non-decisional)**

a. **OGP-UNDP MoU**

The SU has developed a MoU with the UNDP to strengthen our existing partnership and joint support at country, thematic and global levels. Activities include, but are not limited to, leveraging OGP action plans to implement SDG agenda, leveraging OGP summits and UNDP events such as HLPF as action forcing moments to advance open government principles, and collaborate on supporting implementation and monitoring of specific SDGs (e.g. SDG 16 and SDG 5) as well as advancing parliamentary openness efforts. The SU is requesting feedback on potential GL support to drive these activities.

GL members were asked to send any feedback or questions to the SU via email. The MoU is anticipated to be signed in November. Further updates are forthcoming.

b. **OGP organizational statement for IACC**

GL members were asked to send any feedback or questions to the SU via email. Further updates from IACC are forthcoming.

c. **State of Open Government Report**

Joseph Foti, Chief Research Officer, will be sharing the concept note of the Open Government Report with the SC for comments. *DONE (Sanjay email October 15)*

4. **GL decisions**
    a. **OGP Envoys (5 minutes)**

GL reviewed and endorsed the SU's recommendation for Marianna Madia, former Minister of Public Administration and Simplification of Italy, to join the Envoys network.