

## National Action Plan for the Promotion of Open Government 2020-2022

No	Name of the activity	Evaluation indicator	Implementation / Recommendation	Period of performance
<b>1.</b> <b>Measures to prevent corruption and strengthening transparency in the activities of state bodies</b>				
1.1.	Drafting of the methodology for identification, analysis and prevention of corruption risks in accordance with progressive international practice	Development of a methodology and its use	Implementers: Cabinet of Ministers  Recommended to: General Prosecutor's Office, Commission on Combating Corruption Implementers: Central executive authorities, public legal entities established on behalf of state	2020
1.2.	Developing by state bodies of the annual action plans on corruption risks assesment and their prevention, the submitting of information on current implementation of such action plans to the Commission on Combating Corruption	Submitted reports to the Commission on Combating Corruption	Recommended to: Commission on Combating Corruption Implementers: Council of State Support to Non-Governmental Organizations under the President of the Republic of Azerbaijan	2020-2022
1.3.	Supporting specialized non-governmental organizations in order to carry out researches and surveys to study the causes, characteristics and level of corruption, in general and in the specific fields	Supported projects	Recommended to: Commission on Combating Corruption Implementers: Cabinet of Ministers, Ministry of	2020-2022

1.4.	Implementing measures on submission of financial declarations by public officials	Implemented measures	Justice	2020-2022
			Recommended to: Milli Majlis, Commission on Combating Corruption Implementers: State Examination Center	
1.5.	Organizing e-learning course (webinar) for civil servants on anti-corruption and ethics	Organized e-learning course	Recommended to: Commission on Combating Corruption Implementers: Council of State Support to Non-Governmental Organizations under the President of the Republic of Azerbaijan, central and local executive authorities, public legal entities established on behalf of state	2020
1.6.	Providing assistance and support to the specialized non-governmental organizations to conduct trainings on anti-corruption and ethics	Supported projects		2020-2022
1.7.	Expanding technical and human resource capabilities of the "161-Hotline" call center, operating under the General Prosecutor's Office of the Republic of Azerbaijan, inter alia creation of a unified portal for electronic complaints (161.az)	Measures taken to increase the capacity of the "161-Hotline" call center and development of web portal	Recommended to: Prosecutor's Office	2020-2022
1.8.	Creating a unified hotline for appeals to the Commissioner for Human Rights of the Republic of Azerbaijan (Ombudsman), with the aim of expansion of the citizens' ability to file complaints and increase the efficiency of their consideration	Measures related to creation of the hotline	Recommended to: Commissioner for Human Rights of the Republic of Azerbaijan	2020

1.9.	Drafting of annual reports by state agencies on conducted measures with regards to the awareness rising on ethical behavior, as well as reports on ethical violations of public officials and on imposed disciplinary sanctions, publishing of these reports on the official websites	Publication of an annual reports on ethical behavior	Implementers: Central and local executive authorities, public legal entities established on behalf of the state	2020-2022
1.10.	Developing the cooperation with the international organizations specialized in the areas of open government and anti-corruption	Activities implemented within the framework of cooperation	Recommended to: Prosecutor's Office, Commission on Combating Corruption	2020-2022
<b>2. Measures on ensuring financial transparency</b>				
2.1.	Disclosing of draft state budget and consolidated budget, parameters for the next year and the next three years before submission it to the Milli Majlis of the Republic of Azerbaijan	Information posted on the Ministry's official website	Implementers: Ministry of Finance	2020-2022
2.2.	Expanding the participation of civil society institutions in discussions on the state budget	Conducted discussions on the draft state budget	Implementers: Ministry of Finance Recommended to: Milli Majlis	2020-2022
2.3	Disclosing of the information on the execution of state and consolidated budgets by the end of the next month following the reporting period	Information posted on the Ministry's official website	Implementers: Ministry of Finance	2020-2022
2.4	Disclosing of the information on the categories of expenditures and revenues of the approved budget for the next budget year (including budget program expenditures)	Information posted on the Ministry's official website	Implementers: Ministry of Finance	2020-2022
2.5	Disclosing of the of approved public debt indices for the next budget year (new borrowings, total debt amounts and repayments)	Information posted on the Ministry's official website	Implementers: Ministry of Finance	2020-2022
2.6	Disclosing of the results of the auction of government bonds	Information posted on the Ministry's official website	Implementers: Ministry of Finance	2020-2022

2.7	Disclosing of information on foreign public debt of the Republic of Azerbaijan	Information posted on the Ministry's official website	Implementers: Ministry of Finance	2020-2022
2.8	Increasing public awareness activities on state budget and consolidated budget projects, as well as reports on the execution of the state budget	Public awareness activities	Implementers: Ministry of Finance	2020-2022
2.9.	Disclosing of information on the control measures carried out by the state financial control agencies on their official websites	Information posted on the official websites	Government agencies where state financial control measures have been implemented Implementers: large state-owned companies with state-owned stocks (shares) in authorized capital, extra-budgetary state funds	2020-2022
2.10	Disclosing of annual financial accounts of large state-owned enterprises with state-owned stakes (shares) in the authorized capital and extra-budgetary state funds	Information posted on the official websites	Implementers: Ministry of Economy, State Agency for Public Services and Social Innovations under the President of the Republic of Azerbaijan	2020-2022
2.11	Increasing the functionality of the unified public procurement internet portal, expanding the range of information posted there	Measures taken to expand the portal's activities		
2.12	Disclosing of the opinions of the Chamber of Accounts on the execution of state budget and extra-budgetary state funds, and disclosing of the semi-annual and annual reports on the activity of of the Chamber of Accounts on its official website	Information posted on the official website	Implementer: Chamber of Accounts	2020
<b>3. Measures on combating legalization of criminally obtained money or other property and terrorism financing</b>				
	Improving legislation and establishment of a mechanism for coordination to ensure the periodic risk assessment	Preparation and adoption	Implementers: Cabinet of Ministers, Ministry of Economy, Financial Monitoring Service,	

3.1.	(hereinafter Risk Assessment) of the systems for combating money laundering and terrorism financing	of the relevant normative legal act	Ministry of Justice	2020
3.2.	Determining the methodology required for risk assessment	Measures taken on selection of methodology	Recommended: Commission on Combating Corruption Implementers: Financial Monitoring Service, Ministry of Economy	2020
3.3.	Submitting of statistical and other information necessary for risk assessment to financial monitoring body and its summarising	Use of data in conducting risk assessments	Implementers: Financial Monitoring Service, Ministry of Economy, The State Statistics Committee, Ministry of Internal Affairs and relevant state agencies Recommended to: General Prosecutor's Office Implementers: Ministry of Finance, Ministry of Justice, Ministry of Economy, State Committee for Work with Religious Organizations, Financial Monitoring Service	2020-2022
3.4.	Conducting of annual sectoral risk assessments in respect of subjects of monitoring and other persons monitored by regulatory authorities determined in accordance with the Law of the Republic of Azerbaijan "On combating legalization of criminally obtained money or other property and terrorism financing" and informing the financial monitoring body on results	Annual information on field risk assessment	Recommended to: Central Bank, The Chamber of Auditors, Collegium of Advocates Implementers: Ministry of Internal Affairs, Ministry of Emergency Situations,	2020-2022

3.5.	Conducting of annual risk assessments of the crimes conducive to money laundering by the relevant criminal investigation authorities in accordance with their investigative jurisdiction and informing the financial monitoring body on results	Provided annual data on risk assessment results	Ministry of Justice, Ministry of Economy, State Security Service, State Border Service, State Customs Committee, Financial Monitoring Service Recommended to: General Prosecutor's Office Implementers: Cabinet of Ministers, Ministry of Economy, Ministry of Internal Affairs, Ministry of Justice, State Customs Committee, State Security Service, State Committee for Work with Religious Organizations Financial Monitoring Service	2020-2022
3.6.	Conducting, in accordance with the risk assessment methodology, of annual analysis for determination of the risks, trends and typologies of using transactions and operations with cash, securities, real estate, vehicles, legal entities, as well as import-export transactions for money laundering and terrorism financing	Prepared analysis documents	Recommended to: Central Bank, National Deposit Center	2020-2022
3.7.	Disclosing of risk assessment reports and informing the relevant state bodies, controlling bodies and other persons involved in monitoring, as defined by the Law of the Republic of Azerbaijan "On combating legalization of criminally obtained money or other property and terrorism financing" on those reports	Informational measures on the results of risk assessment	Implementer: Financial Monitoring Service	2020-2022

3.8	Implementing to the national legislation the relevant regulations stipulated in the international treaties ratified by Azerbaijan, inter alia those related to the identification of beneficial ownership	Drafted legislation	Implementer: Financial Monitoring Service	2020-2021
3.9.	Improving the cooperation with international organizations specialized in AML/CFT and developing action plan to ensure thorough preparation to the process of evaluation by relevant international organizations	Adoption of an action plan	Implementers: Cabinet of Ministers, Ministry of Economy, Financial Monitoring Service and relevant government agencies Recommended to: Commission on Combating Corruption	2020
<b>4. Measures to improve public services</b>				
4.1.	Putting in place necessary arrangements to extend the possibility of obtaining in electronic format documents required for the provision of public services, as well as to extend the possibility of submitting those documents electronically to government agencies	Number of documents received and submitted electronically in connection with the provision of public services	Implementers, State Agency for Public Services and Social Innovations under the President of the Republic of Azerbaijan, central and local executive authorities	2020-2022
4.2.	Establishing in the sectoral regulatory legal acts of the principle that if the document or information required for the provision of public services is available to another government agency, that document or information is obtained from the relevant government agency via Electronic Government Information System without requesting the citizen to submit it, also	Regulatory legal acts on which this principle is defined; electronic services based on this principle	Implementers: Cabinet of Ministers, Ministry of Justice, State Agency for Public Services and Social Innovations under the President of the	2020-2022

	increasing the number of e-services based on this principle		Republic of Azerbaijan, relevant state agencies	
4.3.	Improving of electronic admission process of citizen appeals by local executive bodies, as well as measures to increase the number of e-services provided by local authorities	Number of new e-services provided by local executive bodies	Implementers: Administration of the President of the Republic of Azerbaijan, local executive authorities	2020-2022
4.4.	Carrying out of annual generalizations on court decisions that quashed acts of public authorities, as well as recognized actions or inactions of public officials as unlawful, and submitting these generalizations to the relevant state authorities	Measures for summarizing	Recommended to: Supreme Court	2020-2022
4.5.	Creating of a mechanism for improvement of public services based on the results of the assessment of these services on the basis of the ASAN Service Index	Measures taken to improve public services	Implementers: Cabinet of Ministers, State Agency for Public Services and Social Innovations under the President of the Republic of Azerbaijan	2020-2022
4.6.	Improving of the mechanism of preliminary registration of housing rights in uncompleted multistoried buildings, creation of possibility for real-time verification of rights for the apartments in such buildings through the online resource	Maintenance of single database and online resource	Implementers: Cabinet of Ministers, Ministry of Economy	2020-2021
4.7.	Improving of E-Government infrastructure and increasing the number of information systems and resources integrated to E-Government Information System	The number of information systems and resources connected to the e-government information system	Implementers: State Agency for Public Services and Social Innovations under the President of the Republic of Azerbaijan, relevant state agencies	2020-2022
4.8.	Taking measures to enhance the functionality of the "Electronic Court" information system, ensuring the application of the system in courts throughout the country	Implementation of new functions through the "electronic court"	Implementer: Ministry of Justice	2020-2022



		information system and measures taken to cover all the courts		
4.9.	Increasing the number of electronic services provided to individuals and legal entities through the "Electronic Notary" and "Electronic Execution" information systems	Number of electronic services provided through information systems	Implementer: Ministry of Justice	2020-2021
4.10.	Creation of an electronic public service that allows the person to verify the data related to him and stored in the information resources of state bodies	Measures on creation of electronic services	Implementers: State Agency for Public Services and Social Innovations under the President of the Republic of Azerbaijan, relevant state agencies	2021-2022
4.11.	Research on the implementation of the "smart city" concept and identification of opportunities for pilot project implementation	Proposals on the application of the "smart city" concept	Implementers: Ministry of Transport, Communications and High Technologies, State Agency for Public Services and Social Innovations under the President of the Republic of Azerbaijan, State Committee for Urban Planning and Architecture	2020-2021
4.12.	Creation of an electronic portal and appropriate mobile application for submission of complaints to the relevant government agencies on electronic map of complaints regarding current repair, renovation and cleanliness of public utilities, road, transport problems and infrastructure, application of pilot project in Baku	Development of electronic portal and draft project	Implementers: State Agency for Public Services and Social Innovations under the President of the Republic of Azerbaijan, Ministry of Finance	2021-2022

## 5. Expanding the activities of civil society members, increasing public participation and civilian oversight

5.1.	Taking measures to enhance and improve the activities of civil society institutions, increasing support to their projects and initiatives in accordance with the principles of Open Government	Number of supported projects and initiatives of NGOs, number of events with participation of NGOs	Implementers: The Council on State Support to NGOs under the President of the Republic of Azerbaijan	2020-2022
5.2.	Preparing and adopting of proposals on simplification, electronization and improvement of state registration of non-governmental organizations, including branches or representations of non-governmental organizations of foreign countries	Elaborated proposals and adopted legal acts	Implementers: Ministry of Justice	2020-2021
5.3.	Preparing and adopting of proposals on simplification, electronization and improvement of procedures for registration of grant contracts (decisions)	Elaborated proposals and adopted legal acts	Implementers: Ministry of Justice	2020-2021
5.4.	Proposals on enhancing representation and participation of civil society institutions, including non-governmental organizations in collegial decision-making procedures in government agencies, including state commissions and working groups	Proposals on expanding the participation of non-governmental organizations, and the number of meetings, working groups and commissions where non-governmental organizations started to participate	Implementers: Ministry of Justice Cabinet of Ministers, Local and central bodies of executive power  Recommended to: Milli Majlis (Parliament)	2020-2022
5.5.	Increasing the importance of public councils, increasing the number of public councils created in state bodies, expanding the scope of issues discussed by the councils, raising public awareness and promoting activities of public councils, and reflecting on government agencies' official internet resources Information on the activities of public councils	Information on the activities of the Public Councils	Implementers: central and local executive authorities, public legal entities established on behalf of state	2020-2022
5.6.	Conducting regular discussions and supporting the activities of the Open Government Initiative Government – Civil Society Dialogue Platform	Measures to ensure the operation of the platform	Implementers: The Council on State Support to NGOs under the President of the Republic	2020-2022

			of Azerbaijan, central and local executive authorities, public legal entities established on behalf of state	
<b>6. Measures to ensure access to information</b>				
6.1.	Preparing of proposals on amendments to the Law of the Republic of Azerbaijan "On access to information" and other legislative acts aiming at improvement of information disclosure procedures, as well as the mechanisms and conditions that create necessary environment to the access to open data	Submitted draft legislation	Implementers: Cabinet of Ministers, Ministry of Justice, State Agency for Citizen Service and Social Innovation under the President of the Republic of Azerbaijan	2020-2021
6.2.	Determining the rules for formation of data sets in accordance with international standards for the disclosure of information	Drafted rules	Implementers: Cabinet of Ministers, Ministry of Justice, State Agency for Public Services and Social Innovations under the President of the Republic of Azerbaijan	2020-2021
6.3.	Creating of "Open data" section on the official internet information resources of state agencies	Measures to establish the appropriate unit	Implementers: , central and local executive authorities	2021-2022
6.4.	Supporting NGOs for implementation of awareness raising activities on information disclosure requirements, as well as the benefits of expanding access to information	Conducted public awareness raising activities, trainings	Implementers : The Council on State Support to NGOs under the President of the Republic of Azerbaijan	2020-2022

<b>7. Measures to ensure accountability, transparency and public participation in local self-governance</b>				
7.1.	Establishing of a permanent public council with the participation of national associations of municipalities and the civil society members	Measures on establishment and maintenance of the Public Council	Implementers :Ministry of Justice  Recommended to: National association of municipalities	2020
7.2.	Ensuring accountability of the local budget using the mass media and internet information resources	Measures to inform the public about local budgets	Implementers :Ministry of Justice  Recommended to: National association of municipalities	2020-2023
7.3.	Increasing municipalities' access to the Internet, creating web pages of municipalities and ensuring their active functioning	Measures on improving digital infrastructure in municipalities	Implementers : Ministry of Transport, Communications and High Technologies,, Ministry of Justice  Recommended to: National association of municipalities	2020-2023
7.4.	Creating a portal for work with municipalities	Measures to improve efficiency and ensure transparency in work with municipalities	Implementers :Ministry of Justice Ministry of Finance  Recommended to: National association of municipalities	2020-2022
<b>8. Measures to enhance transparency and accountability in the private sector</b>				

8.1.	Elaboration of proposals on elimination of shadow economy, strengthening transparency, anti-corruption and accountability requirements in business entities	Prepared proposals on improvement of transparency and accountability in private sector	Implementers : Cabinet of Ministers, Ministry of Economy Recommended: General Prosecutor's Office	2020-2021
8.2.	Conducting trainings on anti-corruption and ethical behavior for commercial and non-profit organizations	Conducted training events	Implementers: Ministry of Economy, Ministry of Justice	2020-2022
8.3.	Implementation of awareness-raising and support activities related to the implementation of the international standard "Anti-Corruption Management System" (ISO 37001 "Anti-Bribery Management Systems") in the private sector	Conduct public awareness and supportive events	Implementers: Ministry of Economy	2020-2022
<b>9. Measures to improve transparency, accountability and customer satisfaction in public utility service</b>				
9.1.	Preparing of proposals for electronisation of communal services and taking of relevant measures	Measures taken for the electronisation of communal services and for the improvement of efficiency in this area	Implementers: Cabinet of Ministers, Ministry of Energy "Azerishig" OJSC, "Azersu" OJSC, "Azerigas" Production Union of the State Oil Company, State Agency for Public Services and Social Innovations under the President of the Republic of Azerbaijan	2020-2022
9.2.	Improving of the legislation related to technical requirements for the provision of services by natural gas, water and electricity suppliers, as well as improvement of other technical norms and requirements in accordance with modern standards; calculation of payments for reconstruction of relevant infrastructure and determination of the total cost of doing works	Adoption of relevant normative legal acts	Implementers: Cabinet of Ministers, Ministry of Energy, "Azerenergy" Open Joint Stock Company, "Azerishig" Open Joint Stock	2020

			Company, "Azersu" Open Joint Stock Company, "Azerigas" Production Association of the State Oil Company of the Republic of Azerbaijan	
9.3.	Creating a unit for receiving complaints, feedback and suggestions about utility services in the Unified Information System of Utilities	Measures taken to establish the unit	Implementers: "Azerishig" Open Joint Stock Company, "Azersu" Open Joint Stock Company, "Azerigas" Production Association of the State Oil Company of the Republic of Azerbaijan, State Agency for Public Services and Social Innovations under the President of the Republic of Azerbaijan	2020
9.4.	Establishing of a unified call center for utility services	Measured aimed at the establishment of the Call Centre	Implementers: Cabinet of Ministers, "Azerishig" Open Joint Stock Company, "Azersu" Open Joint Stock Company, "Azerigas" Production Association of the State Oil Company of the Republic of Azerbaijan, State Agency for Public Services and Social Innovations under the President of the Republic of Azerbaijan, Ministry of Energy	2020-2022