ACTION PLAN OF THE COUNCIL OF MINISTERS OF BOSNIA AND HERZEGOVINA FOR IMPLEMENTATION OF THE OPEN GOVERNMENT PARTNERSHIP INITIATIVE 2022 – 2024

Introduction

As a member of the Open Government Partnership Global Initiative since 2014, Bosnia and Herzegovina has expressed its readiness to support and promote the principles of transparency, combating corruption, empowering citizens and taking advantage of new technologies to enable all public authorities to become more efficient and responsible, and to create the prerequisites for more efficient and innovative management of public resources. Certain steps towards achieving these goals have already been taken by implementing the previous Action Plan for Implementation of the Open Government Partnership Initiative 2019-2021 and during that period Bosnia and Herzegovina demonstrated its commitment to achieve the concepts of the Open Government Partnership.

In this Action Plan, the emphasis is primarily on opening data through coordination of the open data ecosystem development (public data good), activities on opening data in the area of public procurement, anti-corruption, improving budget transparency, importance of regulating the beneficial ownership issues, and on increasing the information transparency and improving the system of information exchange with citizens through the website of the Gender Equality Agency of Bosnia and Herzegovina. Since citizens expressed the need for more accessible and transparent public administration as the key to the quality of their lives and work, the priorities of the Action Plan were defined in accordance with the expressed needs of the citizens, experience and priorities of the civil society, as well as recommendations of the international community. In addition to that, the measures of the Action Plan have been carefully aligned with other public administration reform processes to ensure synergy and sustainability of the measures. This Action Plan also seeks to ensure the sustainability of the implemented measures and to make the next measures and activities more ambitious than those from the previous Action Plan. All measures and activities of this Action Plan are formulated through dialogue and cooperation with the representatives of the civil society organisations.

Process of drafting the Action Plan

Advisory Council of the Open Government Partnership Initiative (hereinafter: the Advisory Council) concluded that this Action Plan will continue to implement the activities from the previous Action Plan that have not been implemented or have been partially implemented, and that the focus will be on the new global priorities of the Open Government Partnership. Therefore, during the period from July to October, until the finalization of the draft Action Plan in November 2021, a number of working meetings of the Advisory Council and

interdepartmental consultative meetings were held to discuss proposals of measures in order to define specific measures and activities of the Action Plan, while through the Open Government Partnership Initiative, the Advisory Council was provided with expert assistance and support in the preparation of the Action Plan and the modern and professional process of drafting the measures based on the needs of the beneficiaries. Taking into account the additional burden on public administration during the Covid-19 pandemic, the process also reflected an analysis of needs in the *new normal*.

In addition to that, the consultations with civil society organisations were held in Sarajevo, on 20 December 2021, in the organisation of the Open Government Partnership Initiative Advisory Council, while in the period from 24 November to 9 December 2021, the consultations were conducted through the web platform e-Consultations, and the Report on consultations was prepared,¹ which was submitted with the Action Plan to the Council of Ministers of Bosnia and Herzegovina for consideration and adoption.

Action plan 2022-2024 was adopted on the 57th session of the Council of ministers of Bosnia and Herzegovina held on 9 November 2022, with the accepted correction made by the Minister of Justice of Bosnia and Herzegovina that this document refers to the period 2022-2024.

Obligations adopted with the Action Plan

These are the main priority areas for the next two years directing the measures and activities of the Action Plan: open data, public procurement, anti-corruption, budget transparency, importance of regulating beneficial ownership issues and free access to information.

For each of these areas, measures and implementing activities have been defined that need to be implemented in order to achieve the set goals - a total of 10 measures and 30 activities. Implementation of the Action Plan will last until 31 August 2024, and this date is defined as the deadline for implementation of the activities, except for those activities that will be continuously implemented. Implementation of measures and activities from the Action Plan will be monitored and coordinated by the Advisory Council, with the expert support of the Sector for Legal Aid and Civil Society Development of the Ministry of Justice of Bosnia and Herzegovina and the Public Administration Reform Coordinator's Office, while the written report on the implementation of the Action Plan will be submitted to the Council of Ministers of Bosnia and Herzegovina. Implementation of the Action Plan will also be monitored and evaluated by an

¹ Report on consultations regarding the Action Plan is available at: https://ekonsultacije.gov.ba/

independent body - the Independent Reporting Mechanism (IRM), which acts in cooperation with the Steering Committee of the Open Government Partnership Initiative.

Template for obligations/measures

Title and number of the obligation: 1. Coordination of the open data ecosystem development (public data good)

Start and end date of the obligation: 1 January 2023 – 31 August 2024

Leading agency/implementing institution

Public Administration Reform Coordinator's Office

Description of the obligation:

Which public issue does the obligation address?

Open data readiness survey in Bosnia and Herzegovina indicates a very early stage of readiness to implement the open data initiative, which confirms the lack of open data prioritization at a high level, lack of information and awareness of the open data benefits, unavailability of IT staff, lack of systematic record keeping of databases and basic information management practices in all institutions.

The survey also states that the adoption of the *Information Security Management Policy in the Institutions of BiH 2017-2022* indicated the readiness of the institutions at the strategic level to adopt such policies, but familiarity of the civil servants with this policy and its implementation is not at satisfactory level. There are no specific documents on data management and protection, and it is stated that the BiH Interoperability Framework, adopted in 2018, could, to a certain extent, enable overcoming of these shortcomings and set common frameworks for open data management.

On the other hand, there is a comprehensive regulatory and financial framework for data opening, public administration reform process and a clear and continuous role of the Public Administration Reform Coordinator's Office and the Open Government Partnership in initiating and coordinating the data

opening.

The term "data opening" refers to making public data held by various public administration bodies available to the public (primarily to legal persons from the private sector, citizens and non-governmental sector). Such data should be made available by publishing in a form that allows searching and free use of data, but also transforming and processing of data for various purposes (e.g. for commercial purposes, to prevent corruption, etc.).

Although the demand for open data in BiH is currently modest, there is a significant increase and interest of citizens, companies and organisations in open data. Besides that, citizens express the need to use eservices and easily access to public sector information, which implies interoperability and openness of data. Furthermore, the data opening would further enable and improve the public administration functioning, given that the survey has shown that providing services to citizens is even more difficult and slower due to the inability of public officials to access data from other public administration institutions.

What is the obligation?

The obligation will directly address the above mentioned issue, with the aim of establishing an open data portal and its operability, and the active role of institutions in publishing data.

The open data portal is a platform for publishing, collecting, categorizing, searching and distributing open data owned by the public sector. The key goal of such portal is to make the public administration data available and increase the use of public (open) data from one (central) place - the portal, which enables cooperation between the private and public sector, especially in the field of information technology through the creation of (non)commercial applications with added value for data users (information, documents) of the public sector.

One of the components of the project Support to Public Administration Reform in Bosnia and

Herzegovina includes the activity of making the open data portal operative. In this context, the project team works on development of the IT platform (as a pilot solution for the state level institutions), and organizes presentations for civil servants and relevant NGOs. The project plans to draft a Decision to be submitted to the Council of Ministers of BiH, which provides for the sustainability of the portal in terms of the institution that will be responsible for its further maintenance, and the obligation of the institution to appoint its officials to enter open data on behalf of its institution, i.e. provide access to open data through the portal. The plan is for the portal to be piloted for the state level institutions, and later offered as a platform to all other administrative levels in BiH. Having in mind the manner in which the portal is organized and the structure and mechanisms on which it is based (data publication, metadata publication, link to open published data, harvesting data catalogues), the key benefit for end users is the searchability and availability of more quality open data on one place. Besides that, the portal organization on the model of the EU reference portal provides the increase of data reuse through direct access to open data structured by categories, as well as on the mentioned EU portal. Such approach is important for the creators of applications that can use open data from an updated and authorised source and create new values from the open data of the institutions, and offer such applications to a wider circle of interested users.

Therefore, regarding the portal developed through the above mentioned project, the obligation of the Public Administration Reform Coordinator's Office will be as follows:

To pilot the portal on the institutions involved in the platform development (Council of Ministers of BiH - General Secretariat - Service for Maintenance and Development of Electronic Operations and e-Government, Ministry of Finance and Treasury of BiH, Indirect Taxation Authority of BiH, Agency for Statistics of BiH, Public Procurement Agency of BiH,

Agency for the Prevention of Corruption and Coordination of the Fight against Corruption, IDDEEA and Central Election Commission of BiH), and

To take appropriate advocacy (initiation) activities towards other administrative levels, with the aim of taking over the developed methodological and IT solutions, creating the preconditions for wider integration of open data for the entire BiH. This will significantly increase the level of public administration transparency, which reduces corruption in the country and has many other positive effects.

In accordance with the Strategic Framework for Public Administration Reform in BiH 2018-2022, reform area Provision of Services 4.2.9.1., these activities will enable publication of the public data good for commercial and social re-use (open administration), with full compliance to the legal framework for the protection of personal data and privacy.

How does the obligation contribute to resolving the public issue?

Operability of the open data portal, as well as proactive disclosure of information, will provide transparent insight into the work of institutions and decisions made on behalf of citizens. Access to information is thereby made easier for citizens, whereby the application submission on a prescribed form, the legal framework, waiting or possible paying the access fees are replaced by a proactive approach of the institution and disclosure of information in a form that allows their searchability and free use, but also their transformation and processing for various purposes. In addition to that, the proactive disclosure of information on the open data portal ensures that the information held by the institution is available to everyone, not just applicants for access to the information.

Why is this obligation relevant to the OGP values?

Operability of the open data portal has a direct impact on the public administration efficiency and economic success in market competition, which points to the key values of the modern governance, such as transparency, accountability, citizen participation in

	decision-making, integrity, prevention of corruption etc.			
Additional information	The following documents proactive disclosure of info	refer to the obligation of rmation:		
	 Universal Declaration of Human Rights European Good Governance Principles Legislation (Law on Public Procurement of BiH, laws on administration, laws on free access to information) Strategic Framework for Public Administration Reform in Bosnia and Herzegovina 2018-2022 Directive 2019/2024 on open data and the reuse of public sector information Communication from the European Commission Towards a common European data space (SWD (2018) 125 final) Communication from the Commission to the European Parliament, the Council, the European Economic and Social Committee and the Committee of the Regions - A Digital Single Market Strategy for Europe /* COM/2015/0192 final */ 			
Goals/activities with a verifiable deliverable	Start date: End date:			
Establishment of a user-friendly interactive open data portal:				
- Invitation for the institutions (selected for piloting) - to create/define data sets - from different areas and their publication on the portal in the form of open data;	1 January 2025 ST March 2025			
- Consult stakeholders outside the administration on the need for open data;				
- Analyse the demand for open data including the experiences of EU portals and best practice portals;				
- Identify data sets that carry the highest usability and reusability;				

- Advocate the opening of previously		
identified datasets;		
Development of data opening coordination within institutions, as well as with the private sector and the academic community; - Coordinate activities on proposing the Decision on the ODP and adopting it by the Council of Ministers of BiH; - Offer proposals concerning the structure for open data coordination and management;	1 January 2023	31 August 2024 and continuously 31 December 2023 and continuously
Continuation of activities on operationalization of ODP pilots while ensuring the sustainability (depending on available financial support and budgetary resources);		31 December 2023
- Establish a training program for data opening for officials of BiH institutions in cooperation with the CSA BiH;		
Development of strategic focus, awareness raising (organisation of promotional events in cooperation with the engaged institutions and civil society organisations for representatives of all other institutions at the state level and representatives of other administrative levels, as well as for	1 January 2023	31 August 2024
representatives of other NGOs, academic and business community, professional associations, etc.) in the form of: at least two conferences and two round tables per year and popularization of the basic goals of the public data good ecosystem (values, reuse and use, effects of data opening);		31 December 2023
- Initiate and coordinate the availability of open data at other administrative levels on the basis of the		

implemented pilot institutions;	project for the state level			
Contact information				
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Institutions and other actors involved in the implementation	Institutions	- Council of Ministers of BiH - General Secretariat - Service for Maintenance and Development of Electronic Operations and e-Government - Ministry of Finance and Treasury of BiH - Indirect Taxation Authority of BiH - Agency for Statistics of BiH - Public Procurement Agency of BiH - Agency for the Prevention of Corruption and Coordination of the Fight against Corruption - IDDEEA - Central Election Commission of BiH		
	NGO, private sector, multilaterals, working groups	Civil society organisations: Transparency International BiH, Zašto ne, CIN, CPI and other relevant civil society organisations. All other Institutions of BiH will have the obligation to provide, regularly and up-to-date, the publication of		

open data, noting that some of these institutions will be selected as priority relevant for the launch of the open data portal operation.

Template for obligations/measures

Title and number of the obligation: 2. Improving transparency in the institutions of BiH

Start and end date of the obligation: 1 January 2023 – 31 August 2024

Leading agency/implementing institution

Public Administration Reform Coordinator's Office

Description of the obligation:

Which public issue does the obligation address?

In December 2018, the Council of Ministers of BiH adopted the Proactive Transparency Policy and Standards and ordered the institutions of BiH to publish all 38 types of information composing the Standards on their websites, and the Public Administration Reform Coordinator's Office annually conducts surveys on the Standards implementation. For the purpose of a comprehensive analysis of compliance with the Standards, the Agency for Statistics of BiH has developed the software used for the survey, and the Memorandum on the use of software and data storage has been signed with the Public Administration Reform Coordinator's Office.

Public Administration Reform Coordinator's Office conducted an online survey among administrative institutions in the period from 9 February 2021 to 10 March 2021. The survey covered 81 institutions, while 63 institutions answered the questionnaire. One institution did not answer all 38 questions. 62 institutions (76.5%) answered 38 questions. The survey showed that the average compliance with the proactive transparency standard was 67.57%. Websites of certain institutions of Bosnia and Herzegovina do not contain even basic information about the main activities, management, structure,

competencies, budget or programmes of the institution. Right of the citizens to have basic information about activities of institutions and those who are responsible for those activities is the key public need in building transparency accountability of the public administration. There are two related issues in the society that we want to address with this obligation: the level of trust and thus the use of public administration services (in terms of the assumption of citizens that information and responsibility do not exist and abandoning the use of public administration services at the very beginning), then, as a related public need, there is the use of public services and information on those responsible for providing these services that is available to the public, thus enabling the feedback effect of monitoring the public administration and feedback on public administration satisfaction.

What is the obligation?

- measuring and tracking progress in the area of proactive transparency
- software upgrade
- advocating and promoting proactive disclosure of information within the civil service
- capacity building of civil servants in the area of proactive transparency

How does the obligation contribute to resolving the public issue?

Proactive disclosure of information will provide transparent work of institutions. Access to information is thereby made easier for citizens, whereby the application submission on a prescribed form, the legal framework, waiting or possible paying the access fees are replaced by a proactive approach of the institution and disclosure of information before requesting it. Besides that, the proactive disclosure of information ensures that the information held by the institution is available to everyone, not just applicants for access to the information. If they do not have adequate information, citizens are unable to exercise their rights and access the services provided by the public sector. Access to information is one of the basic tools for monitoring the work of elected officials, as well as for

	ensuring greater accountability for spending taxpayers' money. Publication of 38 standards of proactive transparency contributes to greater usability of data held by the public sector, and they are a useful basis for investigative journalism, analysis of civil society and academic community. The software upgrade encourages the publication of 38 standards in open formats.		
Why is this obligation relevant to the OGP values?	Transparency of institutions and citizens' participation in decision-making is increasing, which directly affects the value of transparency and public accountability of the public administration, given that information is provided and it is clear who is responsible for services and information available to the citizens.		
Additional information	The following documents refer to the obligation of proactive disclosure of information: Universal Declaration of Human Rights European Good Governance Principles Public Administration Reform Strategy and Action Plan for its implementation (2018-2022) Directive 2019/2024 on open data and the reuse of public sector information Legislation (Law on Public Procurement of BiH, laws on administration, laws on free access to information)		
Goals/activities with a verifiable deliverable	Start date: End date:		
Increase the involvement of institutions in the survey on implementation of proactive transparency standards	, ,		
Improved capacities of civil servants and heads of institutions concerning the proactive transparency	1 January 2023 31 August 2024		
Conducted two (one in a year) surveys on compliance with the proactive transparency	1 March 2023	31 August 2024	

standards (reports prepared and submitted to the Council of Ministers of BiH for consideration and adoption) Upgraded software for measuring and examining the proactive transparency		1 January 2023	30 June 2023	
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Institutions and other actors involved in the implementation	Institutions	Agency for Statistics of BiH Council of Ministers of BiH/Civil Service Agency of BiH All Institutions of the Council of Ministers of BiH		
	NGO, private sector, multilaterals, working groups	Civil society organisations: Transparency International BiH, Analitika, Zašto ne, CIN, CPI and other civil society organisations		

Title and number of the obligation: 3. Raising awareness and familiarising civil society organisations with the importance of beneficial ownership issues

Start and end date of the obligation: 1 February 2023 – 1 May 2024

Leading agency/implementing institution

Ministry of Justice of Bosnia and Herzegovina

Description of the obligation:

Which public issue does the obligation address?

Regulating the beneficial ownership issue and establishing the Register of Beneficial Owners is closely linked to the prevention of money laundering and financing of terrorist activities.

The 2018 FATF Guidance Transparency and Beneficial Ownership² states that the *Recommendation 24³* applies broadly to "legal persons" meaning any entities, other than natural persons, that can establish a permanent customer relationship with a financial institution or otherwise own property. This can include companies, bodies corporate, foundations, anstalt, partnerships, or associations and other relevantly similar entities that have legal personality. This can include non-profit organisations (NPOs) that can take a variety of forms which vary between jurisdictions, such as foundations, associations or cooperative societies.

In particular countries should review the ML/TF risks associated with these other types of legal person, take into account their different forms and structures and, based on the level of risk, determine measures that will achieve appropriate levels of transparency. Additionally, competent authorities should have timely access to adequate, accurate and timely beneficial ownership information for these other types of legal person.

According to the Report of the European Commission on the assessment of the risks of money laundering

² FATF Guidance Transparency and Beneficial Ownership, 2018, p. 12. Document available at: https://www.fatf-gafi.org/media/fatf/documents/reports/guidance-transparency-beneficial-ownership.pdf

³ Recommendation 24 deals with transparency and beneficial ownership of legal persons.

and terrorist financing affecting the internal market and relating to cross-border activities, *Non-profit* organisations (NPOs) may be exposed to the risks of being misused for TF purposes.

The analysis of the NPO's sector vulnerability to TF has been rather challenging as this sector is characterised by a variety of structures and activities which present varying degrees of risk exposure and risk awareness. This is mostly due to the diverging NPO landscape and differences in legal frameworks and national practices. "Expressive NPOs" present some vulnerability because they may be infiltrated by criminal or terrorist organisations that can hide the beneficial ownership making the traceability of the collect of funds less easy, while some types of "Service NPOs" are more directly vulnerable due to the intrinsic nature of their activity.⁴

The document of the Ministry of Security of BiH Assessment of Risk of Money Laundering and Financing of Terrorism in Bosnia and Herzegovina for the Period from 2018 to 2022 also states that It is estimated that there is a high risk of vulnerability to money laundering based on analysis of 16 variables inherent and intermedium for practice of NGO sector in Bosnia and Herzegovina. The report states that there is Insufficient awareness of the NGO sector on anti-money laundering/counter-terrorist financing and that Awareness raising of the NGO sector on the AML/CFT is needed. 6

Therefore, this obligation will address the challenge and obligation of regulating the issue of beneficial ownership of NGOs, and seek to raise awareness and

⁴ Report of the European Commission on the assessment of the risks of money laundering and terrorist financing affecting the internal market and relating to cross-border activities, {SWD(2017) 241 final}, p. 7, available at: https://eur-lex.europa.eu/legal-content/HR/TXT/PDF/?uri=CELEX:52017DC0340&from=HR

⁵ Document available at: http://msb.gov.ba/PDF/130320191.pdf

⁶ First Report on implementation of the Action Plan for elimination of identified deficiencies in the system for prevention of money laundering and financing of terrorist activities (2018-2022), p. 140. Available at: https://ekonsultacije.gov.ba/legislativeactivities/details/109447-

	inform NGOs about the importance of the beneficial ownership. This satisfies the need for security and responsibility in using the funds as a public need to provide financing of those activities for which the funds are intended. In addition to that, this measure satisfies the public need for national security in terms of combating the financing of terrorism.
What is the obligation?	The obligation includes holding of eight (8) workshops for civil society organisations on the beneficial ownership, where the civil society organisations will be thoroughly informed about this issue in the context of increasing transparency, combating money laundering and financing of terrorist activities, and making reports and possible recommendations from the held workshops.
How does the obligation contribute to resolving the public issue?	Implementation of this obligation should thoroughly educate the civil society organisations about the beneficial ownership, as well as about the obligations of all legal persons, which will enable greater transparency and more effective fight against money laundering and financing of terrorist activities, where civil society organisations play a particularly important role.
Why is this obligation relevant to the OGP values?	Regulating the beneficial ownership issues, as well as establishing the Register of Beneficial Owners is closely related to the prevention of money laundering and financing of terrorist activities, i.e. directly affects the three key OGP priorities: - Transparency - Fight against corruption - Beneficial ownership Implementation of this obligation will enable better understanding of the benefits and importance of opening data on the beneficial ownership of civil society organisations, i.e. non-profit organisations, which are often exposed to the risk of money laundering and financing of terrorist activities.

Additional information				
Goals/activities	Start date:	End date:		
Determine the manner and locations for holding workshops	1 February 2023 14 February 2023			
Prepare and publish a call for workshops	1 March 2023	1 April 2023		
Hold 8 (eight) workshops and develop reports and possible recommendations	1 May 2023	1 May 2024		
Contact information	Contact information			
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Institutions and other actors involved in the				
implementation				
NGO, private sector, multilaterals, working groups	CSO			

Template for obligations/measures			
Title and number of the obligation: 4. Improving budget transparency			
Start and end date of the obligation: 1 January 2023 – 31 August 2024			
Leading agency/implementing institution Ministry of Finance and Treasury of Bosnia and Herzegovina			
Description of the obligation:			

Which public issue does the obligation address?

Generally speaking, governments are accountable to their citizens, or at least they should be accountable for their actions and policies. The budget, as the basic instrument enabling the government to implement its policies and plans, is usually very complex and difficult to understand for a large part of the general public. Therefore, it is not only important that the budget is available to the public, but it is equally important that the budget documentation is accessible and understandable to the citizens.

According to the results of the International Open Budget Survey (IBP), 2019 Open Budget Index in Bosnia and Herzegovina was only 33 points, out of a total of 100 index points, which ranks Bosnia and Herzegovina among the countries the government of which provides citizens with minimum budget information.

According to the survey, the segment of opportunities for citizen participation in the budget cycle was rated the worst, with only seven index points.

Public Financial Management Reform Strategy in the Institutions of Bosnia and Herzegovina 2021-2025, prescribes continuation of the activities on the preparation and publication of the Budget of the Institutions of Bosnia and Herzegovina for the Citizens. At the end of 2020, the Ministry of Finance and Treasury of Bosnia and Herzegovina, with the support of GIZ, prepared and published the first Budget of the Institutions of Bosnia and Herzegovina for the Citizens. During the previous year, the following activities were implemented: analysis of the situation in drafting the Budget of the Institutions of BiH for the Citizens, organisation of focus groups' online meetings attended by the representatives of budget beneficiaries, GIZ, Eda NGOs. development of the Methodology for preparing the budget of the institutions of Bosnia and Herzegovina for citizens and its publication on the website to collect comments from the stakeholders, etc. Comments on this document were submitted by several associations of citizens and non-governmental organisations. In the following year, it is planned to amend the Methodology for preparing the budget for citizens, which will include the definition of guidelines for preparing individual budgets for citizens. This will provide assumptions that the institutions of Bosnia and Herzegovina prepare the budget for citizens under their competence (concise, understandable and clear content) and publish it on the website, which will enable access to this information. Besides that, in the following year, it is planned to include 10 institutions in the preparation and publication of the budget for citizens, which will provide preconditions for access to more detailed information about their budget. Furthermore, in order to increase the availability of information to the citizens, the Ministry of Finance and Treasury of Bosnia and Herzegovina will, as a part of the instruction to the budget beneficiaries, instruct institutions to publish documents (budget request, approved budget, budget execution report, etc.), in accordance with the Proactive Transparency Policy in the institutions of Bosnia and Herzegovina. The public need for monitoring, visibility and participation of citizens in the process of spending public funds, funds paid by citizens for joint public services and products, is crucial for raising citizens' trust in the work of public administration, but also for their motivation to participate in the process of financing the public services.

What is the obligation?

Measure that the institutions of BiH should take is to make information on the budget of the institutions of Bosnia and Herzegovina available to the citizens in a simple, concise and transparent manner, and in a form and content that reflects their interests and needs.

Of all 75 institutions, only the Public Administration Reform Coordinator's Office published the Budget for Citizens on its website. Due to this fact, in 2022 it is planned to include 10 more institutions of Bosnia and Herzegovina that will prepare and publish the budget for citizens.

The essential idea in the preparation of the Budget for Citizens is to present very complicated, professional and extensive information in a simple, concise and interesting way.

The Conclusion of the Council of Ministers of BiH on the Proactive Transparency Policy in the Institutions of Bosnia and Herzegovina stipulates, among other things, that the institutions of BiH will publish on their websites: budget requests, operational plans, budget execution reports, etc. Due to this fact, the Ministry of Finance and Treasury of Bosnia and Herzegovina will, within the instruction for submitting budget requests for 2023, instruct the institutions of BiH to publish the budget requests on their websites based on the guidelines of the BiH Ministry of Finance and Treasury, and enable stakeholders to submit comments.

The main objective is: to make citizens competent and interested in participating in the budget process.

How does the obligation contribute to resolving the public issue?

Preparation and publication of the Budget for Citizens is a reflection of the best international practices and trends in the field of public finance transparency. Given that the state level government has so far had no significant activities and initiatives in this field, introduction of the practice of publishing documents prescribed by the Proactive Transparency Policy in the institutions of BiH, and preparation and publication of the Budget for Citizens is expected to primarily strengthen the awareness of citizens and public accountability of the government, but also to provide a significantly better rating of BiH institutions on the international scale of budget transparency, measured primarily by the Budget Transparency Index, which will result in the increased trust of citizens, donors and civil society organisations.

Why is this obligation relevant to the OGP values?

Relevance of this measure to OGP values is reflected in the following facts:

- Through the implementation of this measure/obligation, information on the budget for the citizens will continue to be published, the quality of published information in relation to the needs of the target group will improve and the availability and accessibility of information to the public will be improved.
- The obligation will affect creation of preconditions and a favourable environment for the public to be able to influence the decision-making process.

By achieving greater transparency and a sense of greater public oversight, the civil servants' accountability to the public for their actions is also expected to be strengthened.

Additional information

The purpose of these activities is to improve the budget process transparency by: involving 10 other institutions at the state level in the process of preparing and publishing individual budgets for citizens, publishing documents in accordance with the Proactive Transparency Policy, and continuing to publish and distribute the budget of the institutions of BiH and international obligations of BiH for the citizens, with the information that will be of higher quality and understandable to the citizens and civil society organisations. It is also planned to improve the existing Methodology for budget preparation for the citizens in terms of defining additional guidelines for BiH institutions' budget preparation for the citizens and providing additional information to the citizens concerning the budget process at all stages of the preparation. The methodology for budget preparation for the citizens with additional guidelines will be the starting point for improving BiH institutions' budget preparation for the citizens. Activities provided by the Public Financial Management Reform Strategy in the Institutions of Bosnia and Herzegovina 2021-2025 would be implemented within the staff capacities of the Ministry of Finance and Treasury of BiH. In order to improve the quality of the budget of the institutions of BiH for the citizens, due to the specific competence of the state level institutions, it is possible to engage donors especially in the organisation of workshops where participation of citizens and NGO representatives would be ensured.

Goals/activities	Start date:	End date:
Amendments to the Methodology for budget preparation for the citizens, which will include defining of guidelines for BiH institutions' budget preparation for the citizens.	1 January 2023	30 June 2023
Implementation of activities aimed at involving 10 institutions in the preparation and publication of the budget for citizens, and instructing the institutions of BiH to publish documents in accordance with the Proactive Transparency Policy.	1 January 2023	31 August 2024

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	Public Administration Reform Coordinator's Office of the Council of Ministers of BiH (considering the		
Institutions and other actors involved in the	previous experience in this field) in the phase of		
implementation	preparing the guidelines and drafting the Budget for		
	Citizens, and in the later phase other institutions of		
	BiH.		
NGO, private sector, multilaterals, working groups	CSOs and multilateral working groups		

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Title and number of the obligation: 5. Increasing the availability and correct use of statistics

Start and end date of the obligation: 1 January 2023 – 31 August 2024

Leading agency/implementing institution

Agency for Statistics of Bosnia and Herzegovina

Description of the obligation:

Which public issue does the obligation address?

Official statistics is a basic source of information about a country that provides to its social and economic structure, on an impartial basis, the numerical and representative data and information about the massive economic, demographic and social phenomena, as well as developments in the field of labour and living environment.

The issue addressed by this obligation is inadequate use of statistical data in decision-making processes, programming and policies, and inability to easily measure results by stakeholder organisations and citizens.

In addition to their insufficient use, we often witness misinterpretation of the statistics. This obligation addresses the issue of lack of basic statistical literacy among certain number of users, which can result in misuse of data.

In the previously addressed issues, there was also a deliberate misinterpretation or misuse of statistics, as well as a deliberate disregard of data-based facts that this obligation also addresses through transparency and general public animation.

What is the obligation?

Although the Agency for Statistics of BiH is continuously expanding the number of statistical surveys, this obligation does not refer to the increase

of available data but to the existing data availability in different formats adjusted to different types of users.

Through the activities of the Agency for Statistics of BiH, we plan to fully finalise implementation of the obligations under the previous OGP Action Plan for BiH by establishing an online database and creating a precondition for automatic data exchange with the central Open Data Portal for BiH. This part of the obligation relates to the availability, openness and encouragement to use official statistics in a way that all data published by the Agency will be free, in various formats, many of which are machine-readable and under the open data license, constantly available on bhas.gov.ba.

The second part of the obligation deals with the promotion and proper use of statistical data, and relates to holding of workshops with users (media, students, citizens, young people, etc.), making presentations on statistical surveys in the form of video content and participation in conferences. We will revise the texts in the press releases and publications in such a way as to contain a review of the period since the change of the situation, not just the comparison with predefined reference periods (e.g. in relation to the previous month or the same month of the previous year or base year in case of monthly data periodicals), as well as connection of the phenomenon with other phenomena (e.g. number of unemployed with the total population).

How does the obligation contribute to resolving the public issue?

Quality decision-making, programmes and data-based policies result in economic growth and development, as well as better institutional services in the form of tailor-made services.

By increasing the availability of data from various fields (gender, crime, culture and arts, education, social protection, population, labour market, national accounts, prices, foreign trade, construction, industry, investment, business statistics, tourism, agriculture, forestry, environment, energy, traffic, communications, etc.) and by providing various

formats of publication and presence on the central Open Data Portal, we encourage their use.

Data opening improves their quality by influencing the methodology of data collecting and computing through user reactions. Data users are business entities and their associations, state bodies and bodies of local self-government units, cultural, educational and scientific institutions, as well as the general public, and therefore it is important to have timely available, high quality, accurate, objective and independent quantitative information required for quality estimates and decisions.

Given the wide range of different users, attending of adjusted educational workshops will result in the proper use of data and strengthening of skills. Transparency, raising of statistical literacy and proper use of data by the great masses are achieved by creating constantly available video content and adapting texts of announcements and publications.

Why is this obligation relevant to the OGP values?

Transparency

The obligation implies increasing the quality of published information, correct interpretation and improving the information availability to the public.

Citizen Participation

The obligation implies improving the possibility and ability of the public to influence the decision-making process by increasing the availability of data that is the basis for the argumentation.

Accountability

The obligation implies an improvement of the measurement mechanism and a kind of impact indicator that will increase the public officials' accountability to the public.

Additional information

This obligation does not require an additional budget. The statistics serve as a basis for calculating many SDG

	indicators.			
Goals/activities	Start date:	End date:		
Implementation of online databases that enable users to create and download custom data tables, implementation of technical prerequisites for data exchange with the central Open Data Portal for BiH.	1 January 2023	31 August 2024		
Workshops with users, development of video presentations with the aim of correct use of statistical data, conferences.	1 January 2023	31 August 2024		
Revision of textual reviews in the Agency's publications and announcements with the aim of correct interpretation of statistical data.	1 January 2023	31 August 2024		
Contact information				
Responsible person in the	1. Alen Mrgud			
implementing institution	2. Ivona Bulić			
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Template for obligations/measures		
Title and number of the obligation: 6. Open Data on Public Procurement in BiH		
Start and end date of the obligation: 1 Januar	ry 2023 – 31 December 2023	
Leading agency/implementing institution	Public Procurement Agency of BiH	
Description of the obligation:		
Which public issue does the obligation address?	Lack of transparency in the public procurement procedures and the professional and legal implementation of public procurement procedures without the preference of bidders are the main threats to the integrity of the public procurement system in BiH. Implementation of this measure will increase transparency and enhance the responsibility of public funds management in BiH. Different groups of people and organizations can benefit from the availability of open data in public procurement. At the same time, it is difficult to precisely predict how and which value of open data will be created in the future, because the nature of the innovation is such that it comes in unexpected	
	ways.	
What is the obligation?	Make all public procurement data in BiH collected through the national public procurement portal (www.ejn.gov.ba) additionally available in other formats, not only in read only format. The data available on the portal show how public funds are spent by contracting authorities at all levels of government in BiH. The data will be additionally	

available in Excel format for manual processing by

interested individuals and organisations such as civil society organisations, journalists, academics. companies. The Agency plans through this obligation to provide data in the public part for the following larger units: 1. Data from the register of contracting authorities; Data from the register of bidders (domestic 2. and foreign); Data on published notifications; 3. 4. Data on allocations (Chapters I and V); Data on allocations from annual notifications (Annex II, Part B, Framework Agreements); Data on exemptions from the LPP application; 7. Auction data; How does the obligation contribute to Open data on public procurement will enable resolving the public issue? transparent insight into the implementation of the public procurement procedures and the value of contracts awarded, which will facilitate the work of administrative inspection, audit office of the financial operations and, if necessary, prosecutors' offices and other law enforcement authorities affecting the reduction of corruption in this area. It provides the public sector transparency in the area Why is this obligation relevant to the OGP of public expenditure, which has significant impact on values? strengthening the integrity and responsibility of the public sector organisations. Additional information The obligation is planed to be implemented through the budget of the Public Procurement Agency of BiH: The Anti-Corruption Strategy 2015-2019 and the Action Plan for Implementation of the Anti-Corruption Strategy 2015-2019 in the Chapter 9.2.5 Public Procurement and the Private Sector provide two strategic programmes relevant for this action: Continuous harmonisation of the legislative framework in the public procurement area with international obligations and standards Improvement of the legal framework for more active

	participation of the private sector in anti-corruption activities. Both programmes will be actively supported through the implementation of this obligation; Reform Agenda in BiH 2015-2018, adopted by the governments of all administrative levels in BiH, states the need to ensure transparency in the public procurement system.	
Goals/activities	Start date:	End date:
Development in the e-Procurement system (www.ejn.gov.ba) and release of data in the Excel format.	1 January 2023	31 December 2023
Contact information		
Responsible person in the implementing institution	Belma Šećibović Dario Kihli	
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Template for obligations/measures				
Title and number of the obligation: 7. Establishing an anti-corruption e-platform in BiH				
Start and end date of the obligation: 1 Janua	ry 2023 – 31 August 2023			
	Agency for the Prevention of Corruption and			
Leading agency/implementing institution	Coordination of the Fight against Corruption			
Description of the obligation:				
Which public issue does the obligation address?	Lack of timely and relevant information in the context of the fight against corruption in BiH. Insufficient visibility of the system of public institutions in anticorruption efforts, which affects the lack of support from citizens in this field. Implementation of this measure implies a higher level of public and proactive communication of anti-corruption policies of the anticorruption system in BiH, with the consolidation of data and information of key actors in this field. This addresses not only the issue of financial costs of corruption and the personal benefit of those who commit corruption, but also the issue of citizens' trust in the public administration and thus the use of services it provides.			
What is the obligation?	Web portal with consolidated information relevant from the aspect of fight against corruption by the APIK and the bodies for prevention of corruption in BiH. Timely informing the public about decision-making and policies in the institutions at all levels in BiH is the basis for affecting their decision-making, as well as for raising awareness on the opportunities for effective prevention of corruption. All entities, especially state bodies and services, are obliged to provide appropriate mechanisms for communication and consultation with the public when making decisions. For greater transparency, economic and modern means of communication should be used to the greatest extent possible in publishing decisions, data on planned and implemented activities, and in searching databases on government activities, etc. In order to provide support in the implementation of the anti-corruption activities, it is especially important to provide the visibility of anti-corruption efforts in the			

	presentation of key info	general public and with the rmation emphasising their vell as the real effects of the	
	measures taken.		
How does the obligation contribute to resolving the public issue?	In addition to objective public information, public availability of relevant information in the context of anti-corruption efforts in one place and in real time can generate greater support to the anti-corruption efforts and a higher level of public trust in the public administration, because civil society organisations, meaning all organisations and individuals operating outside the system of public institutions, have a significant role in combating corruption. Their contribution is primarily reflected in the public support mobilisation for implementation of the anti-corruption reforms, which directly impacts the political and public bodies to be guided in their work by the public interest. Besides that, direct support and active engagement in the implementation of anti-corruption activities compensates for the lacking capacities of the system of public institutions and creates opportunities for progress in the fight against corruption. In the long run, this achieves the goal of creating a framework in which corruption does not pay off and is publicly condemned.		
	important preventive efficients of corruption, is directed among as many citizens a corruption is, how it may instruments and examples fight and prevention of cothe basis for a higher level information of the key actor.	fect in the fight against at developing awareness is possible about what the nanifests itself and what of good practice exist in the pruption. The e-platform is all of proactive disclosure of the properties of the general public for anti-	
Why is this obligation relevant to the OGP values?	The highest possible level of transparency with strengthening the objectivity in communicating relevant information when it comes to the anticorruption efforts in BiH and further positive impact on the public accountability of BiH institutions.		
Additional information			
Goals/activities	Start date:	End date:	

Creating a web platform	1 January 2023	31 August 2024
Guidelines for mutual information sharing among the key actors	1 January 2023	31 August 2024
Collecting, processing and publication of information on the platform	1 January 2023	31 August 2024
Based on the collected data, the Agency will publish standard data (statistical/analytical) according to the defined dynamics in connection with specific issues of the fight against corruption in BiH	1 January 2023	31 August 2024

Contact information :

Agency for the Prevention of Corruption and Coordination of the Fight against Corruption Dabrobosanska 26-28

71 123 Istočno Sarajevo

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Responsible person in the implementing institution	1. Mevludin Džindo, Assistant Director
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Institutions and other actors involved in the implementation	Institutions of BiH, TSK in BiH,
NGO, private sector, multilaterals, working groups	CSOs and international organisations active in this field

Template for obligations/measures			
Title and number of the obligation: 8. Digitisation accompanying risk register	tion of anti - corruption - Module integrity plans and		
Start and end date of the obligation: 1 January	y 2023 – 31 August 2024		
Leading agency/implementing institution Agency for the Prevention of Corruption and Coordination of the Fight against Corruption			
Description of the obligation:			
Which public issue does the obligation address?	Unified, simplified and timely creation of integrity plans with real-time coordination of the process. The role of integrity plans is also important in the process of developing a culture of integrity and ethics. Institutions have different methodological approaches in their development. In order to facilitate the development, but also to monitor implementation of measures from the adopted integrity plans, it is		

	necessary to define a unique methodology for development of these documents. One of the measures arising from the plans is to analyse the institution's vulnerability to the corruption risks and propose measures to minimize these risks, which is made through development of integrity plans. It is this segment of digitalisation of anti-corruption, i.e. the module dedicated to integrity plans, that standardises the process of drafting and revising this document, while the accompanying risk register provides phenomenological perception of corruption risks and their systematic management. The problem of corruption costs for citizens, both financially and in terms of time, as well as in terms of quality of life due to the inability or unwillingness to use public services, is addressed by this obligation.		
What is the obligation?	Electronic development of integrity plans and accompanying register of corruption risks in the institutions of BiH		
How does the obligation contribute to resolving the public issue?	Electronic development of the integrity plan and establishment of a risk register at the level of BiH institutions will provide their proactive monitoring and proposing measures and recommendations for eliminating or reducing risks to a minimum, as well as reporting on the effects of the proposed measures.		
Why is this obligation relevant to the OGP values?	Smart specialisation, as one of the SDG goals, inevitably brings with it a higher level of transparency and proactivity in vulnerable areas of work when it comes to exposure to the corruption risks and affects the level of public accountability of the institutions.		
Additional information			
Goals/activities	Start date: End date:		
System for electronic development of integrity plans put into operation (after the test phase)			
Established and publicly available an electronic register of corruption risks in BiH institutions			
Collecting, processing and publication of information in the register	f		
Contact information :			

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Institutions and other actors involved in the implementation	Institutions of BiH	
NGO, private sector, multilaterals, working groups	CSOs and international organisations active in this field	

Template for obligations/measures

Title and number of the obligation: 9. Improving proactive transparency in the process of allocating financial resources from the budget

Start and end date of the obligation: 1 January 2023 – 31 August 2024

Leading agency/implementing institution

Agency for the Prevention of Corruption and Coordination of the Fight against Corruption/Ministry of Finance and Treasury of BiH/Institutions of BiH

Description of the obligation:

Which public issue does the obligation address?

Lack of clear criteria for the allocation of public funds is directly related to the transparency of both government institutions and all other segments of society. As one of the basic postulates of a democratic society, it is based on the assumption that public information must be available and citizens informed about the work of institutions and decisions made on their behalf. This type of profiled transparency, as provided by this measure, increases the responsibility of decision-makers in performing public functions, reduces the space for corruption and abuse of powers and contributes to making better decisions of public interest. On the other hand, all other segments of society, which take part in the purposeful spending of budget funds in interaction with the public sector, should create realistic preconditions for their activities and financial framework to be available to the general public in BiH. Such balanced relation opens up the possibility for an overall consideration of dedicated public funds spending.

What is the obligation?	This measure aims to establish clear criteria for allocating budget funds to the media and CSOs, as well as to provide proactive transparency of procedures for allocating and spending budget funds to the civil society organisations and the media. The measure provides the necessary introduction of obligations for all BiH institutions to publicly disclose data on the amount and purpose of funds allocated to the civil society organisations and the media. There is also an obligation for the media and CSOs to publicly announce the expenditure of allocated funds, with an explanation that clearly shows the intended use of those funds.		
How does the obligation contribute to resolving the public issue?	Considering the importance of proactive transparency as a precondition for the prevention of corruption, a systematic and transparent process of allocating public funds based on unique criteria, creates the basis for a higher level of efficiency in this area with consistent compliance with the principle of impartiality and fairness in public funds management.		
Why is this obligation relevant to the OGP values?	Transparency of the process and elimination of the risk of abuse of discretionary powers in the process of allocating public funds, as well as responsibility of public administration in spending funds on projects and programmes of public interest.		
Additional information			
Goals/activities	Start date:	End date:	
Defining criteria and their communication with BiH institutions	1 January 2023	31 August 2024	
Ensured transparency in the allocation of public funds	1 January 2023 31 August 2024		
Contact information: Institutions of BiH / Agency for the Prevention of Corruption and Co Dabrobosanska 26-28 71 123 Istočno Sarajevo kontakt@apik.ba	pordination of the Fight agair	nst Corruption	
Responsible person in the implementing institution	1. Mevludin Džindo, Assistant Director		
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Institutions and other actors involved in the implementation	Institutions of BiH
NGO, private sector, multilaterals, working groups	CSOs and international organisations active in this field

Temp	late fo	r obliga	tions/	measures

Title and number of the obligation: 10. Establishing the system for exchanging information with the citizens of BiH and increasing the transparency of information on the website

Start and end date of the obligation: January 2023 - December 2023

Leading agency/implementing institution

Gender Equality Agency of BiH, Ministry of Human Rights and Refugees of BiH (GEA BiH/MHRR BiH)

Description of the obligation:

Which public issue does the obligation address?

Modern ways of communication require new forms of giving and receiving information, so the intention is to improve the website in order to increase transparency of information, add new content of interest to the stakeholders and provide two-way communication with the stakeholders.

Stakeholders can be not only citizens but also institutions at all levels of government, domestic and international organisations, as well as all gender institutional mechanisms in BiH.

Currently, there is a possibility to provide information on the website, but the stakeholders do not have the possibility to ask questions or request information directly from the GEA BiH/MHRR BiH, except by phone or by sending official mail. Recommendations of the Analysis on the satisfaction of GEA BiH/MHRR BiH users indicated that it is necessary to increase the quality and visibility of the GEA BiH/MHRR BiH activities in the public, which were suggestions of the representatives of NGOs and BiH institutions. The majority of respondents stated that they occasionally visit the website, but that the website is partially clear (35.39%). The question Does the content of the website offer enough necessary information 47.37% of the

respondents answered *yes, partially*. Almost 40% of the respondents believe that the image in recent years *remained the same* while for 28% of them it *has been improved*.

Proposals for improving cooperation also referred to the continuous strengthening of partnership cooperation with governmental and non-governmental actors, to which this obligation will contribute. The area of gender equality that enables equal participation of all citizens in the society is crucial for citizen participation, and insight into the state of equality as well as information on public services and initiatives is of great importance for the quality of life of victims of gender discrimination in the society.

What is the obligation?

Redesign and improve the website https://arsbih.gov.ba/ in order to increase the transparency of information, add new content of interest to the stakeholders and establish a system of two-way communication with the stakeholders, and make transparent and accessible all information and data on gender equality in BiH and the work of the GEA BiH/MHRR BiH, which can be found on the website.

Individuals, different groups of people, organisations and institutions (stakeholders) will benefit from easier and faster access to data on the website of the GEA BiH/MHRR BiH, and through a two-way communication system their questions will be directly answered.

Data will be easily accessible and clear, and tracking information will be measurable.

Openness, transparency and accessibility of information constitute the characteristics of the modern state institutions.

How does the obligation contribute to resolving the public issue?

Clear, accurate and transparent data will provide insight into the GEA BiH/MHRR BiH manner of work, and will result in more successful exchange of information and establishment of two-way communication between the GEA BiH/MHRR BiH and stakeholders. Establishing the possibility of asking questions directly will solve the issue of long-term search for answers and submitting

questions to the addresses of non-competent bodies for certain issues on achieving gender equality in BiH.

Therefore, it will be possible to more accurately assess how many persons and institutions are interested in gender equality issues in BiH, and what are their opinions on certain issues. By comparing annual data, it will be possible to make analyses: on the number of reported cases of possible violations of the Law on Gender Equality in BiH, on stakeholders in the implementation of activities from strategic documents for achieving gender equality in BiH and identified issues of discrimination based on gender of citizens in BiH, and their faster overcoming.

Why is this obligation relevant to the OGP values?

Implementation of this obligation will result in increased transparency of the work of the GEA BiH/MHRR BiH and more efficient exchange of information.

Establishment of a two-way communication system will enable faster and more efficient overcoming of the issues of stakeholders in cases of possible discrimination on the grounds of sex, and will thus increase transparency and public accountability in the field of gender equality

Additional information

Strengthening the capacity and resources of the GEA BiH/MHRR BiH and the mechanisms for monitoring gender equality strategies are the concluding recommendations of the UN Committee on the Elimination of All Forms of Discrimination against Women.

Implementation of the Law on Gender Equality in BiH and strategic documents for achieving gender equality is an obligation of all institutional mechanisms for gender equality, but also the citizens of BiH.

Goals/activities	Start date:	End date:
Hiring a consultant from the ICT sector to redesign the website	January 2023	April 2023
Website redesign and establishment of an information exchange system with the stakeholders	May 2023	October 2023
Promotion of information exchange systems with the stakeholders	November 2023	December 2023
Contact information		
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NGO, private sector, multilaterals, working groups	Donors: SIDA, USAID, GIZ or other interested donors	