**Glasgow Open Government Forum**

**16 April**

**Note of meeting**

**Present**

Anne Connolly

Kathleen Caskie

Shaw Anderson

Laura Heggie

Lynn Ratcliff

Nichola Brown

Cheryl McCulloch

Louise MacKenzie

Alan Speirs

**Apologies**

Pamela Rennie

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|  | **Action** |
| 1. **Welcome and Introductions**   Anne thanked everyone for joining the meeting. |  |
| 1. **Actions from Previous Meeting: 26 March 2021**   Actions from the previous meeting have been progressed.  It was decided not to use the Centre for Civic Innovation for taking forward consultation sessions. |  |
| 1. **OGP Project Plan: Update**   It was agreed the project plan was up to date. All actions from todays meeting will be added to the action log. | AS |
| 1. **Scoping Template Submissions and Follow Up Requirements**   Partners had all provided possible submissions and these would be collated for consideration. Any further projects for consideration should be sent onto Alan.  If any follow up information is required then members be be contacted to provide this. | AS/All |
| **5 Developing an Open Government Action Plan for Glasgow**  It was agreed that examples of Action Plans from other agencies would be considered in order to make the Glasgow submission as appropriate as possible. | AC |
| 1. **AOCB**   Alan will work with Shaw and Kathleen to arrange sessions with partners. These will be scheduled to meet the timeline for this work. | AS/SA/KC |
| 1. **Date of next meeting**   7 May at 11.30 by MSTEAMS |  |